

**Leadership Council  
Jackson College  
Collaboratorium  
October 9, 2019**

The Leadership Council of Jackson College was held on October 9, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Darrell Norris, Cindy Allen, Jeremy Frew, Sara Perkin and Lee Hampton.

Absent: Dr. Daniel Phelan, Dr. Kate Thirolf, Jim Jones and Jason Valente

Meeting start time: 9:00 AM Meeting end time: 11:30 AM

**FIRST TEAM NORMS**

The team reviewed the first team norms.

**MONTHLY BELIEF/GOOD NEWS**

Celebration of the monthly belief and good news stories were shared.

**MINUTES**

The minutes for September 25, 2019 were advanced with a minor correction.

**ACTION**

Jeremy brought forward a protocol for a Navigator position. The request was approved. Cindy Allen brought forward a protocol for a Human Resource Generalist position. The request was approved.

Policy 2703 was brought forward following a review by legal counsel. The policy was approved as presented.

**INFORMATION**

Sara shared a request from HLC to submit requested dates for the 2021 Assurance Filing. She asked for input on any dates to avoid. Sara will also send the dates to those not at the meeting.

*Round Table*

Lee Hampton shared that Ready Set Jet will only be a summer bridge program and will no longer be offered in fall and winter going forward. Darrell shared an update on Jackson College Dormitories. He is also doing some work on tuition subscription modeling. Cindy shared an update on Oasis Center usage and the possibility of increasing available hours.

**TALENT REVIEW**

An interview was held for the Women's Assistant Basketball Coach.