

**Leadership Council
Jackson College
Collaboratorium
November 13, 2019**

The Leadership Council of Jackson College was held on November 13, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Cindy Allen, Sara Perkin, Jeremy Frew, Lee Hampton, Dr. Kate Thirolf, Darrell Norris and Jason Valente.

Absent: Dr. Daniel Phelan and Jim Jones

Meeting start time: 9:00AM Meeting end time: 11:45 AM

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for October 30 were approved as presented.

TIP AND CEP

Andy Spohn, Director of Financial Aid was on hand to share an overview of how TIP will impact the Corrections Education Program. The impact is very small and there will be no proposed changes to the subscription model.

ACTION

Policy 2404 Tutoring Services was approved. Policy 3113 Course Placement Retake was approved for sunset. Kate will add to the Academic Council agenda to ensure they are informed.

INFORMATION

CEP Data

Jeremy Frew shared data on the Corrections Education Program.

Emsi Authorized Users

Sara Perkin shared a recommended list of authorized users. The group discussed and decided on the 10 users. Sara will be coordinating with Emsi to get the users registered and trained.

Article

The article, "Community Colleges Need to Evolve as Students Needs do" was shared for discussion.

Round Table

Discussion was had around posting for the position of an ELT faculty member. Darrell shared that he is not comfortable based on the current budget. The plan is to review at the retreat in December at which we will review the budget and priorities before we make any decision on additional positions. Brief discussion was also had around Achieving the Dream membership. It was decided that we will renew the membership for one year without additional consulting services.

Sara provided a brief update on the progress related to the monitoring for the new executive limitation policies and Ends policy. Darrell shared that he is working on budget and expenditures and will give us an update at the retreat. Cindy shared that the new attendance tool in Jetstream for faculty has some issues. She will be coordinating a meeting to review the issues. She also shared information from Nuro Learning, an organization she encountered while at HERDI. We have been invited to participate in a pilot program at no cost. The assessment tool will give insight on potential support and resources that students may need.

TALENT REVIEW (held 1:30pm – 4:30pm)

Six month interviews were held with Winston Cummings, Joe Kroa and Christina Williams. An interview was held for the position of Financial Aid Technician.