

**Leadership Council
Jackson College
Collaboratorium
November 29, 2017**

The Leadership Council of Jackson College was held on November 29, 2017 on central campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Jeremy Frew, Jim Jones, Dr. Kate Thirolf, Cindy Allen, Darrell Norris and Sara Perkin.

Leadership Member Absent: Jason Valente

Meeting start time: 9:00AM End time: 11:55AM

WAYS OF BEING

The group reviewed and agreed to abide to the “ways of being.”

MINUTES

The November 15, 2017 minutes were approved.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

TALENT REVIEW

A six month interview was held with Teri Taylor.

INFORMATION

The team discussed the Department of Education Program Review Response. Discussion included verification and the HQV process. Discussion was had on American Honors.

ACTION

The decision was made to move forward with the addition of bowling to the athletics program.

POLICY REVIEW

Policy 1211, Tuition and Fees was approved as presented.

ROUND TABLE

Sara Perkin, Chief of Staff shared the weekly report is going to be rebuilt by IT as well as updates on the AQIP Committee and an update on the Compliance Reporter position.

Jim Jones, Vice President of Information Technology and Facilities provided an update on the hops location for the agriculture program and other updates including on encryption of hard drives.

An update was provided on the Jackson Early College Program.

Jeremy Frew provided an update on new student orientation and the movement to recruit students for summer enrollment and housing.

Kate provided an update on the Summer Jets Program.

Darrell Norris, Vice President of Finance provided an update on housing including a comprehensive review of housing operations by Campus Advantage. In addition, an update on budget was provided.