

**Leadership Council  
Jackson College  
Zoom  
December 10, 2020**

The Leadership Council of Jackson College was held on December 10, 2020.

Leadership Members Present: Dr. Daniel Phelan, Jason Valente, Jeremy Frew, Cindy Allen, Darrell Norris, Jim Jones, Sara Perkin and Lee Hampton.

Meeting start time: 9:00AM Meeting end time: 11:45AM

**FIRST TEAM NORMS**

The Leadership Council COVID-19 Commitments were reviewed.

**MONTHLY BELIEF/GOOD NEWS**

Celebration of the monthly belief and good news stories were shared.

**MINUTES**

The minutes for December 3, 2020 were approved.

**REVIEW LAST WEEKS ACTION ITEMS**

There were no items to review.

**ACTION ITEM**

*Policy Review*

Policy 1303 Housing Acceptance Criteria was approved.

*HFAH Covid Matters*

CV1 has been set aside for visiting nurses. Guests will be moving in on Monday.

*Ellucian Recruit SaaS Next Steps*

Jim provided a protocol to move to Ellucian Recruit SaaS. The team approved the proposal.

**INFORMATION**

*Scorecard Review*

The team reviewed the weekly Scorecard.

*Housing Update*

Darrell provided a housing update. Discussion was had around best options for getting groceries for students. Darrell will investigate alternative options.

*Inner Session Enrollment*

Jeremy provided an update on inner session enrollment.

*Future for Frontliners*

Jeremy shared an update on students pursuing Future for Frontliners. He included a breakdown of the qualifying students who have applied. Of the 582, 120 students are new and 217 did not attend in the fall. The question came up around potential funding help.

Discussion was had around potential incentives for dual enrolled students. Jeremy will get a group together offline to discuss this and will bring back possible recommendations for some funding assistance.

#### *Tiny Homes*

Jim shared that the final two homes are scheduled to arrive the end of the month.

#### *Cares Act*

President Phelan shared an update.

#### *COVID SCENARIOS*

No scenarios were discussed.

#### *Restricted Funds*

The restricted aid has been spent.

#### *Jackson Global 2025*

No update was given.

#### *Winter Reintegration Planning*

Cindy provided an update on winter reintegration planning. The reintegration task force is double checking the plans for labs that will be on campus. President Phelan reiterated we will be primarily online for winter with just a few ground based labs. Jim is working on getting plans for juxtaposed classrooms and then plans on some construction that will allow for additional classes for the second seven weeks. We will have a strong synchronous and asynchronous virtual college but will begin phasing in ground courses. We are going to focus a strong collaboration for housing and ground based courses.

#### *HERDI Innovate*

President Phelan asked Cindy to share her experience with HERDI Innovate, which is looking for additional volunteers. Jason shared that he is interested in participating. President Phelan will pass along his name.

#### *Hanover Research*

President Phelan shared an email from Hanover, wanting us to be aware of the organization. It was determined we will not pursue a relationship with them at this time. Sara will notify them.

#### *Chamber Leadership Academy*

We will not be submitting any names for the Chamber leadership academy this year. Sara will notify them.

#### *Article*

President Phelan shared an article and requested everyone read.

*Convocation*

Cindy reviewed the convocation schedule. Anyone with topics should send critical updates/topics to Sara by December 16<sup>th</sup>.

*Round Table*

Jeremy shared that Matt Higgins will be staying on for another semester. He also shared an update on PTK. Honors courses will likely be cancelled due to low enrollment. Jim shared that the plant maintenance crew will be finishing up in CV1 this week and then will move to CV3. Jason shared an update on the baskets for the food giveaway and provided an update on the grant work being pursued. Lee provided an update on the equity work in progress. Darrell shared that initial budget assumptions have been reviewed for FY 22. These will be reviewed at an upcoming meeting.