

**Leadership Council
Jackson College
Collaboratorium
December 12, 2018**

The Leadership Council of Jackson College was held on December 12, 2018 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Jeremy Frew, Lee Hampton, Cindy Allen, Sara Perkin, Jim Jones, Dr. Kate Thirolf and Darrell Norris.

Absent: Dr. Daniel Phelan and Jason Valente

Meeting start time: 9:00 AM Meeting end time: 4:00 PM

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes were advanced with no changes.

TALENT REVIEW

Interviews were held for the TRIO Coordinator, Enterprise Technology Technician and Respiratory Therapy faculty.

ACTION ITEM

Jim Jones brought forward a request for two IT positions, seeking approval for just one position (the full time) at this time.

POLICY REVIEW

The following policies were reviewed and approved with minor changes:

- 2301: Student Request for Accommodations
- 2608: Missing Student
- 2702: Student Discipline, Suspension or Expulsion
- 2705: Mandatory New Student Orientation
- 2801: Access to Student Info (FERPA)
- 2803: Participation Reports
- 2805: Student Success Guarantee
- 2806: Pre-reqs/graduation requirements
- 2807: Academic Amnesty
- 2817: Course Repeats

Policy 2818 Academic Program Minimum Standards was pulled from review while additional review is done.

INFORMATION/DISCUSSION

Scholarships

Jeremy briefly shared some ideas regarding scholarships including aligning with pathways and including dual enrolled students. This topic will be carried over when Jason is present.

LMS

Jay Ponagai was present to provide an overview of three potential options for the Learning Management System.

Dental Fees

Fees were discussed and the group agreed that students will be charged \$5.00 and employees will be charged \$10.00. If any student comes forward and is not able to pay they will not be turned away. These fees were approved by the team.

ROUND TABLE

Jeremy shared that the Foundation Board approved use of innovative initiative to use funds for Pearson's Smart Thinking. This is approved for two semesters on the test group of dual enrolled students.

Dr. Thiolf shared an update on the upcoming visit for nursing. She shared that there seems to be a lot of confusion on communication related to 7 week semesters. She is going to work on putting together an informational piece. Forums will also be scheduled to ensure employees have the opportunity to engage in discussion and ask questions.

Jim Jones provided an update on the facilities director vacant position. He also shared updates on projects including the West Beltway and Potter Center improvements.

Cindy shared that service checks are ready for distribution. The team has agreed to distribute together. She also shared that the accessibility assessment report came back very positive. She also provided an update on 3 for 3 sales. The TCS2 award will be marketed for the next convocation. An update on DaVinci was also provided.