

**Leadership Council
Jackson College
Collaboratorium
December 18, 2019**

The Leadership Council of Jackson College was held on December 18, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Kate Thirolf, Cindy Allen, Sara Perkin, Jeremy Frew, Darrell Norris, Jason Valente and Jim Jones.

Absent: Dr. Daniel Phelan and Lee Hampton

Meeting start time: 9:00AM Meeting end time: 11:30 AM
(additional interviews held 1:30pm – 3:00pm)

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

TALENT REVIEW

Interviews for the following positions were held, Student Success Navigators (2 positions) and Student Services Specialist. Six month interviews were held with Jazmin Cleveland and Jessica Thomas.

MINUTES

The minutes for December 4, 2019 were approved with some changes provided by Dr. Thirolf.

ACTION

Policy

Policy 3101 Policy and Procedure Development was approved.

INFORMATION

Round Table

Kate Thirolf shared upcoming dates for Faculty Learning Days and Adjunct Learning Days. Discussion was had around space available and the food pantry. The team had debriefed on the holiday party and determined December 10, 2020 would be date for next year's party.