

**Leadership Council
Jackson College
Zoom
December 3, 2020**

The Leadership Council of Jackson College was held on December 3, 2020.

Leadership Members Present: Dr. Daniel Phelan, Jason Valente, Jeremy Frew, Cindy Allen, Darrell Norris, Sara Perkin and Lee Hampton.

Excused Absence: Jim Jones

Meeting start time: 9:00AM Meeting end time: 10:20AM

FIRST TEAM NORMS

The Leadership Council COVID-19 Commitments were reviewed.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for November 19, 2020 were approved with corrections.

REVIEW LAST WEEKS ACTION ITEMS

There were no items to review.

INFORMATION

Scorecard Review

The team reviewed the weekly Scorecard.

Housing Update

Darrell shared the weekly housing update. President Phelan would like to have emergency provisions added to the website. It was decided that those who are in need of internet can be included in these provisions. Housing Acceptance Policy will be brought back to Leadership for review.

Inner Session Enrollment

12 registered and 10 in the process of registering. Next week the decision made if we will run the courses.

Future for Frontliners

Jeremy provided an update on the applicants for the program. For those who have applied but are not eligible, we are still working with them to get financial aid. We have 555 who do qualify and are working with them.

Jeremy also provided an update on the Connect with my Future program we have created. A flyer was shared advertising the program in collaboration with Michigan Works.

Tiny Homes

Darrell inquired on how we should continue the process to ensure we are prepared for when the time comes to fill the homes. President Phelan shared that his timeline is to look at during the second 7 week term. Lee and Darrell will connect to plan how to move this forward.

Cares Act

Jeremy shared that it was decided to pull the application from the web. They are still maintaining a wait list. Darrell confirmed all dollars received are spent.

COVID SCENARIOS

President Phelan provided a scenario that the team worked through. Discussion was had around making classrooms larger as well as looking at using Maher space. Starting next week, we will have an ongoing agenda item, 'Reintegration Planning for Winter.'

Restricted Funds

Darrell provided an update.

Jackson Global 2025

Sara shared that three individuals have volunteered for the committee.

Incident Response Plan

Darrell provided an overview of the response plan. This will be reviewed on an annual basis. This fulfills the requirement of the federal awards audit. President Phelan would like to have a quarterly update on the findings and how we are correcting the findings.

Chamber Leadership Academy

President Phelan shared information on the Chamber's leadership program for consideration. Names should be brought back next week for submission.

Survey and Focus Groups

Sara provided an overview of recent survey results and focus group themes.

LeV

Brief discussion was held on survey results from the first Lux et Veritas symposium.

League Project Highlight

Discussion was had around what project we should highlight. It was determined that Ready Set Jet would be the topic. Lee will be the lead.

ASR

Sara reminded the group that training will be held on December 17th.

Board Items

President Phelan shared that we will be providing quarterly reports to the Board. These will be 10 minute overviews of assigned topics.

Sara shared an overview of the monitoring report schedule.

Round Table

There were no updates.