

**Leadership Council
Jackson College
Zoom
February 11, 2021**

The Leadership Council of Jackson College was held on February 11, 2021.

Leadership Members Present: Dr. Daniel Phelan, Jason Valente, Jeremy Frew, Cindy Allen, Jim Jones, Sara Perkin and Lee Hampton.

Absent: Darrell Norris

Meeting start time: 9:00AM Meeting end time: 11:55 AM

FIRST TEAM NORMS

The Leadership Council COVID-19 Commitments were reviewed.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for February 4, 2021 were approved with corrections.

INTERVIEW

TRIO Director

Jeremy presented a proposal to post for the TRIO Director position. The team approved the request.

ACTION ITEM

Policy Review

Policy 2817 Course Repeat was approved.

INFORMATION

Scorecard Review

A brief discussion of the scorecard was held. Lee requested to have additional disaggregated data of where the BCH are coming from. Sara will use the BI system next week to fulfill this request.

Housing Update

President Phelan shared a brief overview of the housing update.

Jackson Global 2025

No update.

Ready Set Jet

Lee shared an overview of the most recent proposal for RSJ. For the purpose of RSJ as a protocol, President Phelan is committed to purchasing 200 laptops for this group of students. These laptops will be returned to the College. If the students return in the fall, they can continue to use the device. Sara will ask Darrell if we can work with our insurance carrier to cover these devices and if we scale up, could they work with us on this as well.

Following feedback from Cindy on food costs, Lee will go back to the committee to review and connect with Greg.

Cindy and Jim will connect to discuss laptops.

Lee asked how President Phelan would like to move forward. President Phelan said this will be a standing agenda item.

Jim provided an overview of classroom de-densification

Discussion was had around class sizes. Jeremy shared that the cap for these courses is at 24. Some courses that are hybrid or less than this and run around 15. He feels the best number is 20-24 students.

Discussion was had around students coming onto campus. Jeremy shared he expects we will follow the same protocols we have been following with RTF for each class. Jeremy and Cindy will continue

League for Innovation

President Phelan shared the opportunity for us to put forward an innovative idea

Commencement

Jeremy shared some questions forward for consideration regarding commencement.

- It is expected that all faculty and administrators will be present. Jim will do an assessment of how many chairs can be in the parking lot.
- We will not be a cap on how many guests are let in.
- Cap and gowns will be required.

Jeremy will have Zak get with Jim to do a walk through.

Items carried over:

Bookstore and Access Update

Zoom Speaker Bureau

Culture of Respect – Collective Training

Focus Group Series

Article

President Phelan shared an article related to Governor Whitmer's budget plan and an article on the Promise of Dual Mission Colleges.

Round Table

Lee reminded the team that the second tiny homes community session is being held this evening. President Phelan provided an update on organizational changes.