

**Leadership Council
Jackson College
Collaboratorium
February 19, 2020**

The Leadership Council of Jackson College was held on February 19, 2020 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Jason Valente Cindy Allen, Lee Hampton, Dr. Kate Thirolf, Sara Perkin, Jeremy Frew, Darrell Norris and Jim Jones.

Meeting start time: 9:00AM Meeting end time: 11:50 AM

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for February 12, 2020 were approved with a minor change.

CIT TABLETOP

Jeff Whipple and Maggie McDevitt were on hand to provide a tabletop exercise related to pandemic concerns.

President Phelan asked Jeff to connect with marketing to have some signage added to the bathrooms on proper hand washing.

INTERVIEWS

A 6 month interview was held with Wendy Barnes.

POLICY REVIEW

3108 Record Retention was held over for additional review.

INFORMATION

Spring Break

President Phelan led a brief discussion on Spring Break.

Reconnect Program

President Phelan provided an update on the reconnect program. A meeting will be setup with the internal team to review next steps.

DACA

Discussion was had on the latest news related to DACA.

Succession Planning

Jim Jones requested to post for a building maintenance position. This person would be trained to fill an upcoming pending retirement. The team approved to post the position.

ROUND TABLE

Jeremy Frew provided a brief update on drafting a process for getting students back to complete their programs. Lee shared that the Nursing ceremony and Kente ceremony will be held on the same evening. Darrell shared that he spoke with Chas and student life has sponsored free flu shots. Sara shared that Chas and Glenn have been selected to attend the Jackson Care Hub training. Jason shared a brief update on a foundation fund.