

## Leadership Council Prior Meeting Review 2.23.2022

Dr. Wayne Rose provided an update on IT progress. Jeremy Frew will be meeting with Wayne 1:1 regarding concerns of his promotion of a CampusWorks product solution over Canvas.

**THE QUESTION:** In preparation for Thursday's LC Planning Session: - What is the biggest outcome needed for the day: Clear picture of strategic priorities for the next 12 months; FY '23 budget; Team friction that needs to be addressed; Strategic Agenda setting, and budget alignment, for the next 12 months; Advancing data alignment and utility for the Leadership Council; and Time for deeper dive on core issues of the College.

### Recommended Additional Town Hall meeting topics:

- Subway: Subway will remain closed in the Jets Hangar but food services is available 7 days a week in the Lower Commons and the Jet Fuel café'. We plan to re-open a food option in the Jets Hangar beginning 22/Fall semester.
- Textbook digital requirements - students are driving the need for digital. We will provide only digital options unless students request otherwise.
- HEERF Funds - bathroom automation is in process (i.e., water closets, towels, sink, soap, water) will be motion sensing. College labs/sinks will either be foot pedal or motion sensing. Air handling and filtration under review - UV-C & not ionized air. Automated doors are on schedule, but will occur in a few months from now.
- STEAM Factory - drawings are in process. Auto Lab auction date - March 24th 10:00A.
- COVID Step-down planning - The BA.2 virus -- a subvariant of the Omicron coronavirus variant -- isn't just spreading faster than its distant cousin, it may also cause more severe disease and appears capable of thwarting some of the key weapons we have against Covid-19, new research suggests. New lab experiments from [Japan](#) show that BA.2 may have features that make it as capable of causing serious illness as older variants of Covid-19, including Delta.
- Voice of the Customer - working and non-customer data gathering.
- Survey of School dude performance completion when they appear in mailboxes following a service call.
- Enrollment update - improving from last year - still behind pre-COVID levels. Spring 2022 enrollment is strong and we are still currently enrolling new students. Spring 2022 BCH is up 12.41% compared to Winter 2021. Spring 2022 Headcount is up 26.27% percent compared to Winter 2021
- Commencement - Review date and rainout option. April 30th, 2022 – Outdoor Event. Ceremony Begins – 11:00A. Estimated Conclusion – 1:00 – 1:30P. April 30th, 2022 – Indoor Event (Ceremony #1 Begins at 9:00A Estimated End Time – 10:3A. Ceremony #2 Begins at 12:00P. Estimated End Time 1:30pm.
- Jet's Store Open M-R, 9A - 6P
- Second Winter Term beginning March 14th

**LC Planning Session items** - none added. Being held in Wayne State Conference room.

### **Consent Agenda Pulls for discussion**

- Bookstore Adoption survey – Darrell Norris is meeting with Jeremy’s team to discuss ways to improve the adoption process. He has been looking at best-practices process that integrates with a POS and the vendor. BibliU is not that far along yet. Darrell is in conversation with John about advancing this process. VERBA software may be able to sit on top of BibliU. Increased technology use is a priority to help reduce workload.
- HEERF Funding Update - latest update in the pack as 02.11. Tuition recovery will be the last target for completing the use of funds.
- Online coursed fee scholarships - semester starts after the grant award period. We will still offer, but self-fund from lost tuition revenue. We will reduce the rate by 33% each year and be completely \$0 at the end of 3 years.
- Residence Life report - students want to be guests in other buildings. Would like resident students to visit other resident students. Recommended to Phase I incorporation. Cindy will add to the grid. Phase III for off-campus guests.
- Childcare Costs and affordability report is in the pack - major issue is leveraging MY BRIDGES support for students. At this point, we don’t have enough input from students as to their particular needs. Reviewing the childcare provider service with a RFP, given that the historical provider has been acquired by another company from Chicago. Cindy will gather information as to the childcare needs of our employees.
- Communications: Slides on the marking of fast facts & IRE data - need to be placed on the college communications system.

Tuition and fee policy was to be reviewed this week, but the changes have not been reviewed by the business office. Documentation processes need to be provided.

Subway has acknowledged receipt of our intentions to close. We are waiting for the approval from them. Discussion of this change needs to be communicated to all employees.

Jason Valente reported that Bill Jensen has designed a new HVAC system for McDivitt, should funding become available.

Waiting on an update from the Township regarding LED light replacement for Sheffer Music Hall.