

## **Leadership Council Prior Meeting Review 02.09.22**

First team reviewed prior meeting minutes and they were approved. There was discussion that the Consideration of Work Products grid was very outdated and should be removed moving forward.

Policy College Vehicle Use Agreement was presented for discussion and approval, along with updates to the policy. On-line training in SafeColleges will be required annually for employees driving college vehicles.

### **Discussion of the Council**

VP Frew brought forward the Tuition and Fees policy to include new language regarding Veterans. The policy will be reviewed by VP Norris and brought back next week for final approval. The Veterans Standard of Progress policy was brought forward and approved with new requirements by the VA. The change log needs to be updated prior to IR posting on the web.

With the closing of Subway, a request was submitted and approved to post for an additional full-time cook for the dining room to keep it open on the weekend for residential students and external functions.

Brief discussion about the update on CampusWorks for the week of January 31-February 4. VP Frew mentioned that he would like to modify the contract slightly with the project manager to include two more weeks in person.

VP Norris also shared the process that has been worked on to capture the voice of the customer and non-customer. He also shared the updated Scorecard while VP Frew shared that Fall applications were up. Other miscellaneous updates: How archaic student success is measured (excludes CEP, dual-enrolled and transfer students); discussion about SHRM Foundation and apprenticeships, updating the bookstore adoption process, scheduling water testing at Central and satellite centers and lastly fire restoration system/codes, mechanical issues as well and fix and test the recloser.

### **Talent Interview**

The leadership team interviewed the top applicants for the positions of Events Coordinator/Cleaning Team, Cleaning Team and Student Success Navigator/VA Certifier. All three individuals were advanced to HR to contact regarding next steps.