

**Leadership Council
Jackson College
Zoom
March 18, 2021**

The Leadership Council of Jackson College was held on March 18, 2021.

Leadership Members Present: Dr. Daniel Phelan, Jason Valente, Jeremy Frew, Cindy Allen, Jim Jones, Darrell Norris, Sara Perkin and Lee Hampton.

Meeting start time: 8:30AM Meeting end time: 12:10 PM

FIRST TEAM NORMS

The Leadership Council COVID-19 Commitments were reviewed.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for March 4, 2021 were approved with minor corrections.

ACTION ITEM

Policy Review

Policies 1719 Nepotism and 3107 Code of Conduct and Ethical Practice were discussed and will be brought back for final review next week following some additional changes.

Department Coordinator for Equity, Diversity and Belonging

Following discussion, it was determined that Lee will bring this position back to next week's budget discussion. This will be considered as part of the budget conversation.

CONTINUING CONTRACT CONVERSATIONS

Celebratory conversations were held with the following faculty who received continuing contract: Aaron Ensley, Dr. Stephen Young, Curt Blankenspoor, Jenna Pruette and Lindsay Mercer.

INFORMATION

Scorecard Review

A brief discussion of the scorecard was held.

Housing Update

Darrell provided an update on housing. He requested being able to open up CV1 and 2, but not 3 at this point. It was decided to focus on CV1 and hold CV2 as reserve. He also shared that the first family has moved into one of the Tiny Homes.

Jackson Global 2025/Eureka Ranch

Sara will distribute videos that will provide information on the program. This topic will be discussed in greater detail at the next LC retreat.

Ready Set Jet

Lee provided an update on RSJ progress.

Virus Updates

President Phelan provided some updates related to Covid 19.

Washtenaw Transfer Data Presentation

Julie Hand, Nate Venske and Stephanie Waffle Stephenson were on hand to present data on students who transfer from JC to WCC. President Phelan asked that they dive deeper into this data by holding a focus group, which they will do and then come back to share their findings.

Purchasing Procedure

Darrell shared an updated purchasing procedure. The team had no concerns with sharing this new procedure.

Articles

President Phelan shared a couple of articles for the team to review.

IPEDS

President Phelan shared the IPEDS Data Feedback Report and encouraged folks to review. Sara will connect with Justin to get information on why our data seems to be so different from our peer schools. Specifically, he would like us to look at our transfer, completion and cost data.

League Abstract

The team identified CEP as a possible topic for the Leadership Abstract. Jeremy will connect with Bobby to determine if this will fit within his current workload.

Focus Groups 2021

Sara shared an update on the plan for holding some focus groups over the calendar year. If anyone has specific feedback, they should send directly to Sara.

Jackson Virtual

Discussion was had around the need to increase personnel and technology in order to move forward with Jackson Virtual. Moodle has been used to its fullest extent at this point and the timing is right for us to update our virtual classroom. This is also needed as part of the next step for CBE. This will be discussed at next weeks budget meeting as well.

Round Table

Brief discussion was had around the April board meeting and Tiny Homes ribbon cutting. The Board meeting will be held at 6:30pm on the Sheffer Music Hall in the Potter Center. The Ribbon Cutting is by invite only and will be held at 5:30pm.