Leadership Council
Jackson College
Collaboratorium
March 20, 2019

The Leadership Council of Jackson College was held on March 20, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Sara Perkin, Dr. Kate Thirolf, Cindy Allen, Jim Jones, Lee Hampton, Darrell Norris and Jason Valente.

Meeting start time: 9:00 AM Meeting end time: 4:20 PM

FIRST TEAM NORMS
The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS
Celebration of the monthly belief and good news stories were shared.

MINUTES
The minutes were advanced with no minor edits.

POLICY REVIEW
The employee acknowledgement policy was reviewed and additional edits will be made and brought back forward for review.   This policy will be moved to Human Resources.

INFORMATION ITEM
League for Innovation
President Phelan shared information to submit a nomination for the Leagues Innovation Award and encouraged folks to submit.

Vacation
President Phelan reminded the team to ensure they are using their vacation time and to ensure their staff are as well.

WA Building Information Coordinator
Discussion was held around the role of having presence in William Atkinson. This item will be carried over for future discussion.

Round Table
Lee shared an update on the Summer Jets program. Jason shared that the recent phonathon was just concluded. Kate shared an update on process towards a recommendation on Cengage as well as the Program Viability process. Jeremy shared that PEI is looking at a possible additional facility. President Phelan shared his thanks to Jeremy, Darrell and Cindy for their continued support regarding JPEC. He also provided a brief update on the planning session and outcomes related to policy governance.

TALENT REVIEW

Interviews were held for the positions of Facilities Director, Building Maintenance/Glazing Coordinator and Director of Transfer and Scheduling. Additionally, an interview was held with the new Follett Bookstore Manager.