

**Leadership Council
Jackson College
Collaboratorium
March 28, 2018**

The Leadership Council of Jackson College was held on March 28, 2018 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Jim Jones Dr. Kate Thirolf, Sara Perkin, Jeremy Frew, Cindy Allen, and Darrell Norris.

Leadership Members Absent: Jason Valente

Meeting start time: 9:00AM End time: 2:50PM

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

Dr. Phelan requested that we focus on starting meetings with the College beliefs.

MINUTES

The March 21, 2018 minutes were advanced with a minor change.

OPERATIONS

Dr. Thirolf shared the compilation of resources related to TCS2 that could be shared with the National Resource Site for Pathways. The team was comfortable so Kate will send.

Jim requested an extension on temporary contract for cleaning. Dr. Phelan provided an update on JPEC's special board meeting held this week. Vice Chairman of JPEC, Jon Williams and JPEC President Shane Malmquist will be present at the Jackson College Board meeting in April.

Darrell Norris shared that we may have the opportunity to do Google 360 tours of on campus housing. Darrell will look into this opportunity further.

Jim Jones provided an update on the fitness trail. Additional progress will be determined when May enrollment is reviewed. If positive, the east and west sides of the beltway will be completed along with the updated crossing systems. The Fitness Trail will be delayed for a year.

ACTION ITEMS

Policy Review

Behavioral Health policy was approved as presented.

Jim Jones will be working on a sign for outside of the Oasis Center and Health Clinic that provides a number for students to call if the office is closed. Cindy will provide language to Jim for the signs.

Library Hours

Dr. Thirolf presented recommendation for library hour changes. The team approved the changes for the library hours. Jennifer Adams will be responsible for changes to signage and the web and updated emails will also be sent to the staff and students.

Removing Barriers

Jeremy provided an update on the barriers students face in financial aid for instance in the financial aid appeal process. He also shared that one of the financial aid staff is traveling to the centers to meet with students.

Regarding food insecurity, Dr. Phelan asked Cindy to explore the option of offering food to those who are in need. Dr. Phelan asked for Darrell to explore how we can offer housing to students who are in need. Kate suggested involving faculty involvement being they have so much interaction with students and will have recommendations.