

**Leadership Council  
Jackson College  
Collaboratorium  
March 6, 2019**

The Leadership Council of Jackson College was held on March 6, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Sara Perkin, Dr. Kate Thirolf, Cindy Allen, Jim Jones, Lee Hampton, Darrell Norris and Jason Valente.

Meeting start time: 9:00 AM Meeting end time: 3:30 PM

**FIRST TEAM NORMS**

The team reviewed the first team norms.

**MONTHLY BELIEF/GOOD NEWS**

Celebration of the monthly belief and good news stories were shared.

**MINUTES**

The minutes were advanced with no changes.

**ACTION ITEMS**

Jeremy Frew shared a protocol proposing a change to the current default prevention provider. Jeremy will reach out to the current provider to see if they can offer additional services without added cost and will also contact references. Once confirmed he will share a timeline with the team.

Jeremy Frew shared a proposal for a Mascot scholarship. It was agreed this would be treated similar to an athletic scholarship. The team approved this request.

**POLICY REVIEW**

The following policies were approved: 2819 Transfer Credit Evaluation, 2903 Satisfactory Academic Progress, 2908 Direct Loan Policy, 2909 Financial Aid Reporting and 2913 Cost of Attendance.

Policy carried over: 3001 International Student Enrollment for review by Academic Council and 3110 Contract Authority and 2703 Involuntary Withdrawal will be sent to legal counsel for review.

**INFORMATION ITEM**

*Program Assessment*

Dr. Kate Thirolf shared a draft proposal for program assessment and discussion was held.

*MCCA Leadership Academy*

Discussion was had on nominees for the next MCCA Leadership Academy. Three names were selected. A letter from Dr. Phelan will be sent to the recommended nominees.

#### *Senior's College Initiative*

President Phelan shared an idea to plan and implement an idea that would provide education to senior's in the community. Focus groups and research will be done prior to implementation.

#### *TED Talk Video*

President Phelan shared a video on what makes employees happy at work.

#### *Esports*

President Phelan shared an article and reminded folks that there will be a curricular component to this program. Dr. Thirolf is doing some benchmarking against other institutions programs.

#### *SANS Training*

Jim Jones shared an overview of the current training that employees are being asked to complete.

#### *Auto Program Communication*

The auto program will be continued to be evaluated.

#### *AFIT Follow Up*

President Phelan asked the group to reflect on the goals set during last year's Summer Institute and provide insight on our progress.

#### *Statistics Website*

President Phelan shared a site that may serve as a resource for county data.

#### *Article*

An article related to a workforce for individuals over 50 was shared.

#### *CCE/Moves*

Sara Perkin shared that the Institutional Effectiveness department will be moving to the former space utilized by PEI. Jim Jones shared updates on movements including JPEC and CCE.

### **TALENT REVIEW**

The team interviewed a candidate for Coordinator for Honors and McDevitt Hall. Six month interviews were held with Brittany Riggins and Jamie Vandenburg.