

**Leadership Council
Jackson College
Collaboratorium
April 11, 2018**

The Leadership Council of Jackson College was held on April 11, 2018 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Jim Jones, Jason Valente, Sara Perkin, Jeremy Frew, Cindy Allen, and Darrell Norris.

Leadership Members Absent: Dr. Kate Thirolf

Meeting start time: 9:00AM End time: 2:50PM

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The March 28, 2018 minutes were advanced with a minor change.

TALENT

OPERATIONS

Note: Kate was not in attendance. At this point in the agenda, President Phelan and Sara Perkin had to leave the meeting.

Vice President Norris reviewed this year's budget and his projections for ending the budget year with a positive balance.

Vice President Jones went over his cleaning plan for Central Campus with his current staffing levels. He and VP Allen will work together to roll out the message to his team as well as the entire campus, working through the logistics.

Temp PT Grounds position was discussed by Vice President Jones. Those positions will be posted and filled shortly.

Body Worn Cams policy was reviewed and approved without change from by the Leadership Council.

Discussion pursued regarding utilities cost by building. Jim Jones will be bringing back the information to next week's meeting for a broader conversation with our entire team. Additional conversations regarding what we can do to keep employees engaged and to cut down on the turnover.

Jet Fuel Stations

Information was shared regarding having limited food options available free of charge for hungry students and employees in various locations around campus.

8.5, 8.6 and 8.7 are deferred until next week

ROUNDTABLE

Vice President Jim Jones asked questions regarding JPEC following Monday's board meeting. Needs definition on what needs to be cleaned, replaced, painted or charged for damages and breakage. Also lease revisions. Perhaps a separate meeting with the JPEC parties should be scheduled soon so we can all move forward. Jones/Norris/Frew/Allen

Jim Jones expects to have a proposal next week from Drysenga for the West portion of the curbs, but not specific to the Fitness Trail.

Darrell Norris reported on the self-pay prison students. Kate sent a note two days ago and is proposing using \$15K in Finish Line scholarships for these individuals. These students have been with us the longest. Jeremy and Darrell will bring back a final recommendation to the group next week.

There was initial conversation regarding the use of tuition vouchers for our employees, by group and whether it was for the employee or staff member. Additional conversation will take place next week when the entire team is back.