

**Leadership Council
Jackson College
Zoom
April 15, 2021**

The Leadership Council of Jackson College was held on April 15, 2021.

Leadership Members Present: Dr. Daniel Phelan, Jason Valente, Cindy Allen, Jim Jones, Darrell Norris, Jeremy Frew, Sara Perkin and Lee Hampton.

Meeting start time: 9:00AM Meeting end time: 12:30 PM

FIRST TEAM NORMS

The Leadership Council COVID-19 Commitments were reviewed.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for April 8, 2021 were approved. Sara shared that President Phelan has asked for more detailed minutes going forward.

ACTION ITEMS

Follow Up on Action Items

- Sara shared that scholarship recommendations will be discussed at next weeks meeting.
- Darrell confirmed that the Student Vaccination policy review is in progress.
- Jim has shared updates with President Phelan on the status of the new checkpoint building.
- Lee confirmed he will be bringing back information on student needs as it relates to the RSJ program

Custodial & Event Services Member Position

Cindy Allen shared a proposal to fill a vacant position. President Phelan made the decision to pause posting this position for one month.

IPEDS PRESENTATION

Director of Institutional Research and Effectiveness Justin Gaeta joined the meeting to share highlights from the IPEDS Data Feedback Report. This includes comparisons on enrollment, tuition, graduation rates and appropriations.

INFORMATION ITEMS

Scorecard Review

A brief review of the scorecard was held. President Phelan requested that fall be added. For the Covid cases, Sara will begin adding the Covid-19 Trends by Month graph provided by Cindy.

Housing Update

Darrell shared that one student has been struggling with the requirements for testing. The student has received a warning. If she does not show up for her testing again, she will be removed from campus.

Budget

Darrell shared an overview of a proposed budget model. He shared a lot of work has been done around tuition and fee models to help us become more competitive. A tuition Philosophy will be presented to the Board proposing decreased rates for out of district and dual enrollment rates. President Phelan shared that this philosophy also recognizes that those out of district also are paying taxes at the state level. A proposed reduction to course fees is also included. He reviewed the overall budget proposal including tuition, fees, wages, and professional development. He also noted that this budget has many covid considerations included.

Jim asked for an update on positions, specifically related to online learning. There are a few positions included in our employee count, but showing up on the grant side of the budget. The LMS technology cost is also set aside as part of the grant funding.

HEERF Update

Darrell provided an update on HEERF funds, both the institutional funding summary and student funding summary. He also shared a list of the items that have been allocated to these funds and what has been included in the budget summary to date.

Reintegration

Discussion was held around bringing employees back to campus using a phased approach. LC should be speaking to employees about coming back to campus in a phased approach. President Phelan shared that it will be up to the LC member to determine how the phased in approach will work.

Virus Update

Cindy shared that the J&J Vaccination has been switched out with the Moderna. Vaccinations are being administered today.

Jackson Global College

Cindy shared that there was a meeting yesterday with marketing to begin discussions on how this will be rolled out. She will provide some questions to Sara for an upcoming focus group to incorporate questions related to marketing and communications.

Planning Session

Discussion was had around the Board's planning session on April 22nd. LC will be present and will sit in the audience area. The meeting will be held in person, but for those not able to attend in person, Zoom will be utilized.

Strategic Agenda

President Phelan shared his expectation of a new Strategic Agenda workplan template he reviewed. This will be due for the April 29th meeting.

Next Meeting

Everything not covered on the agenda today will be carried over to the April 29th meeting.