

**Leadership Council  
Jackson College  
Collaboratorium  
May 16, 2018**

The Leadership Council of Jackson College was held on May 16, 2018 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Kate Thirolf, Jim Jones, Jason Valente, Sara Perkin, Jeremy Frew, Cindy Allen, Darrell Norris and Lee Hampton.

Absent: Dr. Daniel Phelan

Meeting start time: 9:00AM End time: 1:05PM

**FIRST TEAM NORMS**

The team reviewed the first team norms.

**MONTHLY BELIEF/GOOD NEWS**

Celebration of the monthly belief and good news stories were shared.

**MINUTES**

The May 9, 2018 minutes were advanced.

**INFORMATION**

Sara Perkin shared an update on staffing in Institutional Effectiveness. She suggested data is vetted through IE to ensure consistency.

Aaron Ensley, Becky Roberts, Mary Jo Kennedy, Zak McNitt and Michael Walraven provided information on their visits from Trident and Odessa regarding 7 week semesters. A brief update (5 minutes) will be shared during the Spring Convocation.

A review of the upcoming convocation presentation was had.

**POLICY**

Policy 1502 Naming Guidelines, Timely Reporting of Grades and Emotional Support Animals were all reviewed and approved.

1404 Student Life Planning & Participation was carried over for conversation when Jeremy Frew is present. 2201 Student Body Diversity will be carried over and will be reviewed by legal counsel.

**ROUND TABLE**

Jim shared an update related to the delay on the east beltway work. Cindy Allen shared that a review of tuition waivers is underway.

Dr. Thirolf shared that the application goal was not met for Summer JETS, therefore this program will not begin this summer. A plan is being put in place to work with the group of applicants to enroll them for fall.