



SPECIAL MEETING OF THE LEADERSHIP COUNCIL

Jackson College

Central Campus, Health Laboratory Center, Room 200

05.17.22

A Special Meeting of the Leadership Council of Jackson College was held on Wednesday, May 17, 2022, 8:00am, at the Central Campus of Jackson College, Health Laboratory Center, Room 200.

Leadership Council Members Present:

- Daniel Phelan, President & CEO
- Cindy Allen, Chief Legal, Talent, Equity & Administrative Officer (via Teams)
- Darrell Norris, Chief Financial & Auxiliary Enterprise Officer (via Teams)
- Jeremy Frew, Chief Academic & Student Services Officer
- Kelly Crum, Chief Diversity Officer / Director, Diversity, Equity, and Belonging
- Dr. Todd Butler, Dean of Humanities and the Sciences
- Dr. E. Wayne Rose, Chief Information Officer
- Jason Valente, Chief Campus Operations Officer (via Teams)
- Julie Hand, Chief Advancement Officer

Council Member Excused Absence: None

Others Present:

- Keith Book, Executive Assistant to the President & CEO

President Phelan called a special meeting of the Leadership Council to order at 8:00am in order to share with them the decision made to engage CampusWorks in a 6-year contract.

This expanded relationship with CampusWorks will not be taking away union jobs. President Phelan thanked the union for their support and partnership in helping JC get the assistance needed from CampusWorks to be competitive, and even more importantly, protected in this current climate of cyber-attacks closing community college campuses in Michigan and nationwide.

CampusWorks will assist JC over the course of the 6-year contract by assuming responsibilities of open IT positions as needed for the time being, while uptraining current IT staff into any open IT positions wherever possible. CampusWorks employees Eric Watson and John Johnson will be assisting with these efforts and were introduced to the LC.

Darrell Norris shared the need for staff to complete the IT Audit.

Dr. Phelan described thinking of IT as tentacles that touch the entirety of the institution – to be highly successful, all departments must be integrated through IT.

Dr. Rose and President Phelan described security as the highest priority currently. The intent is to ensure full preparedness against any cyber-attack that comes JC's way.

Julie Hand suggested offering an emergency response plan to staff, like how to get ahold of staff and faculty if email cannot be used temporarily for whatever reason.

Following necessary meetings with the IT department and the union this week, this announcement will be thoroughly rolled out to campus.

Meeting adjourned at 8:35am.