

**Leadership Council
Jackson College
Collaboratorium
May 30, 2018**

The Leadership Council of Jackson College was held on May 30, 2018 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Dr. Kate Thirolf, Jim Jones, Jason Valente, Sara Perkin, Jeremy Frew, Cindy Allen, and Lee Hampton.

Absent: Darrell Norris

Meeting start time: 9:00AM End time: 2:35PM

FIRST TEAM NORMS

The team reviewed the first team norms. An article from the Harvard Business Review was discussed as part of this review.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The May 23, 2018 minutes were advanced.

CONVOCATION REVIEW

Additional conversation around convocation was held. One state of the college will be held in the fall. In the spring, a guest speaker will be brought in.

THE WHOLE STUDENT

A follow up conversation was held from Melissa Merkel's updates last week on the food pantry.

PERFORMANCE RECOGNITION REVIEW

Review of performance recognition was held.

OPERATIONS

Jeremy Frew shared an update on the recent vacancies in student services. Financial Aid Technician and Student Success Navigator positions will be posted.

POLICY

Policy 1707 Library Study Rooms was reviewed and approved with some additional adjustments. The Customer Focus Committee Charter was approved.

ROUND TABLE

Jeremy Frew provided an update on enrollment as well as efforts related to marketing summer Pell Grant funds. Kate commented on the MACRAO report. She also shared the idea of a summer institute for faculty. Jim Jones shared that the East Beltway work is nearly complete.