

**Leadership Council
Jackson College
Zoom
May 6, 2020**

The Leadership Council of Jackson College was held on May 6, 2020 via Zoom.

Leadership Members Present: Dan Phelan, Cindy Allen, Dr. Kate Thirolf, Sara Perkin, Jeremy Frew, Darrell Norris, Lee Hampton, Jason Valente and Jim Jones.

Meeting start time: 9:00AM Meeting end time: 3:50PM (break for lunch 12-1pm)

FIRST TEAM NORMS

President Phelan shared the Leadership Council COVID-19 Commitments.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for April 29, 2020 were approved.

RECONNECT UPDATE

Tina Matz and Julie Hand provided an overview of the progress made towards the reconnect program.

INFORMATION

Reintegration Committee

President Phelan shared an overview of his plans on assigning a group of employees to a reintegration committee which will be chaired by Cindy Allen.

AFIT

The group discussed participation in AFIT's summer conference virtually and determined they would not participate this year.

Board Meeting

President Phelan provided an overview of the upcoming May 11th board meeting.

Ready Set Jet

Additional discussion was held around running Ready Set Jet this summer. Details are still in process and this discussion will continue.

Stress Testing Housing

Darrell provided an update on the stress testing efforts being put in place in housing.

Leave Time

President Phelan reviewed time off and encouraged folks to be using time.

Article

President Phelan led a discussion on Innovation. It was agreed this article will be shared with Administrators for discussion at the next Administrative Council.

Strategic Agenda

Year one initiatives will be heavily focused on reintegration planning related to COVID 19. President Phelan asked for folks input by the end of this month. His goal is to have a draft final by end of June.

Course Caps

Kate provided an overview of discussion regarding course caps for online classes. It was decided that course cap changes will be put on hold until additional data can be reviewed. The exception is for those guided by accrediting bodies. Supplemental Instructors are an additional option for some classes.

Free Retake Option

Jeremy provided an overview of some data regarding students who may need to retake a class following moving online. It was suggested that Jessica build this into the appeal process.

CARES Act

President Phelan provided an update on recent learnings of the CARES Act.

SGA MLK Observance

Darrell shared a resolution that Student Government passed asking to observe MLK as a non working holiday at the College. The group confirmed this will remain a working holiday as a day on that includes educational events. Darrell will reach out to communicate to SGA to follow up.

CODA Report

Kate provided an update on how the dental hygiene students labs will be handled.

Round Robin

Discussion was had around the response surrounding the Liberal Arts Diploma and the decision that we cannot award financial aid to students enrolled in this program. This program will be pulled from the catalog.

Brief discussion was had around convocation. President Phelan will give us updates and then Leadership will provide brief updates. Kate confirmed with Darrell that there are athletic and music scholarships in the budget. For music scholarships, no amounts should be promised to students until the entire list has been reviewed.

Discussion was had around athletics and the impact if the seasons are cancelled.

Jim shared an update on ordering of PPE. Cindy shared that security will ensure supplies are locked up.

6 Month Interviews

6 month interviews were held with Nichole Davis, Heather Currie, Jason Holbrook and Toni Taylor.