

**Leadership Council  
Jackson College  
Collaboratorium  
May 8, 2019**

The Leadership Council of Jackson College was held on May 8, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Dr. Kate Thirolf, Cindy Allen, Jim Jones, Lee Hampton, Darrell Norris and Jason Valente.

Absent: Sara Perkin

Meeting start time: 9:00 AM Meeting end time: 11:30 PM

**FIRST TEAM NORMS**

The team reviewed the first team norms.

**MONTHLY BELIEF/GOOD NEWS**

Celebration of the monthly belief and good news stories were shared.

**MINUTES**

The minutes were advanced with minor edits.

**ACTION ITEMS**

Jim Jones presented a request to fill part time facilities positions. Leadership approved the request.

**INFORMATION ITEMS**

*Online Learning*

Kate Thirolf shared an update of recent cross-departmental discussions about our online education plans including programs, enrollment goals and overall strategy.

*May Board Meeting*

The May Board Meeting agenda was reviewed. The group discussed that direct reports are no longer required to attend board meetings, but still strongly encouraged to attend.

*Pay for Success*

Information about pay for success in higher education was reviewed.

*Round Table*

Jeremy shared information about the first Signing Day event at the Career Center. Jim shared updates on facilities projects. Darrell shared updates from the Business Office, including a review of the proposed FY2020 budget. Cindy shared updates from HR, including retirement and financial planning sessions offered to employees by TIAA and Miller Financial. Jason shared updates on Maher facility improvements. Lee shared updates on the Ready Set Jet program

offered this summer, including recruiting efforts and scholarships. Kate gave kudos to deans and faculty for the program review work completed this year.