

**Leadership Council  
Jackson College  
Collaboratorium  
June 12, 2019**

The Leadership Council of Jackson College was held on June 12, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Dr. Kate Thirolf, Jim Jones, Cindy Allen, Darrell Norris, Lee Hampton and Sara Perkin.

Absent: Jeremy Frew and Jason Valente.

Meeting start time: 9:00 AM Meeting end time: 4:00 PM

**FIRST TEAM NORMS**

The team reviewed the first team norms.

**MONTHLY BELIEF/GOOD NEWS**

Celebration of the monthly belief and good news stories were shared.

**MINUTES**

The minutes for June 5 were advanced with minor edits.

**ACTION ITEMS**

A first reading was held surrounding proposed changes to judicial sanctions related to marijuana.

On behalf of Jeremy Frew, Darrell Norris presented a protocol requesting an additional navigator position for the prison education initiative. The team approved the request. Additional requests were presented for the men's basketball coach and a weight technician. Both of these requests were approved.

Darrell Norris presented a protocol for the position of Housing Director. This request was approved.

Kate Thirolf presented a protocol to partner with NewsBank. The request was approved with the understanding that employees will have access.

**GETSET**

The group had a zoom conference with Eva Prokop, with GetSet. President Phelan requested a contract for a review.

**INFORMATION ITEMS**

*Student Groups*

President Phelan would like to have a review of our current process related to the startup of new student organizations. He would like to have legal counsel on hand for this discussion.

President Phelan shared an article on single parents. He shared his intentions on tiny homes, CV 4 – Tiny Homes.

*PMI*

President Phelan reminded the team that the expectation is to ensure that we are all holding PMI's at least quarterly. He also shared the expectation that all administrators are also holding PMI's with those they are responsible for supervising.

*Round Table*

Jim Jones provided a quick review of projects. Cindy Allen provided an update on performance pay and next steps. Lee shared an update on Ready Set Jets and reminded the team that Juneteenth is this Saturday downtown. Dr. Thirolf shared that they have a demo with CrossBraining tomorrow.

**TALENT REVIEW**

Interviews were held for the positions of Math Faculty and Resident Coordinator were held.