

**Leadership Council
Jackson College
Zoom
June 16, 2021**

The Leadership Council of Jackson College was held on June 16, 2021.

Leadership Members Present: Dr. Daniel Phelan, Jason Valente, Cindy Allen, Jim Jones, Darrell Norris, and Lee Hampton.

Meeting start time: 8:00A Meeting end time: 11:58AM

FIRST TEAM NORMS

MONTHLY BELIEF/GOOD NEWS

MINUTES

The minutes for June 9, 2021 were reviewed, corrected and entered into the record.

UPWARD BOUND GRANT PRESENTATION – MELISSA MERKEL

The Council welcomed TRIO Director Melissa Merkel who provided a PowerPoint presentation on a second TRIO grant opportunity – Upward Bound (see: [Upward Bound Program \(ed.gov\)](#)) She outlined the nature of the program, noting that it required partnership with only one local school district. She answered questions of the LC and was thanked for her interest and proposal.

ACTION ITEMS

Review Task List Items:

INFORMATION ITEMS

Scorecard Review:

VP Norris provided a review of the Scorecard, noting that the monthly “burn rate calculation needed to be updated.

Student Computing:

SVP Allen reviewed the methodology for getting qualifying students a laptop as part of the College’s new Academic Incentive Laptop Program. It was recommended that the laptops not be distributed from the Jet’s Checkpoint, but rather in William Atkinson Hall by IT staff.

Budget Planning/Modification:

VP Norris reviewed the final elements of the budget to be approved at a special meeting of the board on 06.21.21, together with the millage rate.

Reintegration Task Force Update:

SVP Allen provided an update on the work of the RTF, noting that the landscape continued to shift and that they were adapting, sending recommendations to LC, and then to the President for final consideration. She noted that a change would be deployed beginning on 06.28.21 providing a shorter process for vaccinated persons to complete the health screening process.

Construction, Facilities and Grounds Updates:

VP Jones provided a review of current construction projects noting that, at nearly every turn, supply chain issues were not only causing project delays, but increases in costs. He anticipated a markup on the Grand Entrance of PC.

Ready Set Jet Status Report:

VP Hampton provided an update on the RSJ summer event, noting that participation was not as strong as he had hoped, but was confident that they could have more processed students by 06.22.21.

Housing Update:

VP Norris provided an update on housing plans for building participation for the fall. He also discussed efforts being undertaken to help with RSJ.

Student Employees:

VP Norris provided an update on student participation for employment, using federal and state funding. President Phelan directed that the student employees would be paid \$14/hour with 25-cent incentives for professional development. SVP Allen noted that an extensive orientation and accountability of work would be added here forward. VP Frew noted that workstudy funding was being used in a pilot with Consumers Energy through the work of Tina Matz.

What it takes to be racially literate – Ted Talk Video:

President Phelan provided an overview of the video and encouraged all members to watch the video of the two high school students. VP Frew thanked Julie Hand for bringing it to our attention.

Loaner Laptop Program:

Reviewed previously.

AFIT Discussion:

Jason noted that, given the significant demands on time in the reintegration process he recommended that the Council participate remotely. This was agreed to by all members.

Other:

ACTION, MEETING AND COMMUNICATION REVIEW

PLUS/DELTA

MEETING END