

**Leadership Council
Jackson College
Zoom
June 3, 2020**

The Leadership Council of Jackson College was held on June 3, 2020 via Zoom.

Leadership Members Present: Dan Phelan, Dr. Kate Thirolf, Cindy Allen, Sara Perkin, Jeremy Frew, Darrell Norris, Lee Hampton and Jason Valente.

Absent: Jim Jones

Meeting start time: 9:00AM Meeting end time: 3:58PM (Break for lunch 12-2pm)

POST HOC NURSING SIMULATION

Jennifer Wheeler, Erin Mazor, Julie Ballow, Jan Karazim and Patti Lawrence were on hand to provide an overview of the recently executed Nursing simulation.

Discussion was held following the presentation. There were no concerns with continuing simulations for spring and fall. President Phelan agreed to the 6 foot distance for future simulations. He has asked for a full scaled plan for nursing. Prior to fall semester we need to be ready to go. Kate asked for expectations from President Phelan. He shared that all didactic and anything that can be done in a virtual environment, should be.

FIRST TEAM NORMS

The Leadership Council COVID-19 Commitments were reviewed.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for May 27, 2020 were approved with some corrections.

POLICY REVIEW

The following policies were reviewed and approved: 2902 Tuition Waiver and Scholarships, 1401 Use of Athletic Facilities, 1402 Intercollegiate Athletics, 1405 Athletic Team and Student Travel, 2904 FA Code of Conduct and 2502 Gainful Employment.

INFORMATION

Scorecard Review

The team reviewed the weekly Scorecard.

Writing Fellows Scholarship

Discussion was had around where the money for this scholarship will be held. It was determined that \$25,000 will be moved to the appropriate department budget.

CCSSE COVID SURVEY

Sara shared the completed survey with the team. She will get a team together to review and bring forward recommendations for action.

Employee Leave Balances

The team was reminded to use time off.

Focus Group Results

Jeremy shared results from recent focus groups held. Discussion was held.

Discussion was had around the intentions around fall semester. It was determined, we will be predominately online for the fall semester with a reduced housing capacity. It was determined that fall housing students will move out will prior to Thanksgiving Break and will not return to campus for the semester.

Housing Update

Darrell Norris provided an update on housing.

Prioritization of Simulations

Kate shared the reintegration prioritization list.

Ready Set Jet

Lee provided updates on the proposal for Ready Set Jet. The team approved the proposal.

Round Table

The group decided to resume meeting in person on campus beginning next Wednesday, June 10th.

It was determined we will reduce Coffee and Conversations to twice per month and that the Presidents daily communication will be reduced to once per week.