

**Leadership Council
Jackson College
June 30, 2021**

The Leadership Council of Jackson College was held on June 30, 2021.

Leadership Members Present: Dr. Daniel Phelan, Jason Valente, Cindy Allen, Jim Jones, Jeremy Frew and Darrell Norris.

Meeting start time: 8:03AM Meeting end time: 11:45AM

FIRST TEAM NORMS

MONTHLY BELIEF/GOOD NEWS

MINUTES

The minutes for June 16, 2021, the minutes were reviewed and approved.

The minutes for June 23, 2021, then minutes were reviewed and approved.

ACTION ITEMS

Review Task List Items: President Phelan asked that LC review the task list items and report any updates/changes to Wendy Barnes.

Housing Deposit Policy – Update: Per Darrell, this policy was updated to reflect the name of the department and the resident halls. President Phelan is advancing the updated policy.

INFORMATION ITEMS

Scorecard Review: Darrell spoke briefly about the budget, BCH and applications.

Academic Laptop Incentive Program: Per Cindy, a report is being created to determine eligibility for the laptops. Jim spoke about the plan for the distribution list and confirmed that said list will allow for the computers to be inventoried as well. A suggestion was made to disperse the computers to the students out of the IC, which will be the housing space for these computers as well. There was a brief discussion about the marketing and how that is being presented to the students and public. JPEC has been notified that they qualify to participate in this program.

HEERF Funding Update: Darrell provided a brief update on the funding and discussed items that will affect the spending plan based on the Governments timeline to disperse the funds. There was a discussion about a few items that are impacting the funding and what the purposed plan will be for these issues. (73%-80% of this funding is going to students.)

Reintegration Task Force Update: Cindy indicated that the biggest task is to get the staff back to Campus while following all of the current guidelines to keep everyone safe.

Construction, Facilities and Grounds Updates: Jim talked about contractor interviews for the south entrance, it went well, the team is looking strong. Should see activity on Campus after July 4th, different roads will be shut down for the work to be done. The music hall renovations are in the works with hopes they are completed for the shows in October. Ball field work bids will be reviewed to move that job forward. Checkpoint work is still ongoing and will be completed by the time staff come back to work on July 6th. The phone system is still down, they are trying to get assistance with that. Potter center electrical needs, due to the fire, are still being evaluated as the required supplies to fix/repair/replace the system are on backorder due to the shift in the market and supply chain, the timeline is very extensive.

Ready Set Jet Follow-Up Report: President Phelan briefly talked about RSJ and what the plans will be going forward, he is suggesting the program get a complete review to see what the best interest is for the students and JC. Darrell spoke briefly about the follow-up report.

Housing Update: Darrell provided updated information on the housing students and the status of vaccinations. The family housing is being looked at for other possible tenant options in order to utilize the tiny homes.

HR/Talent: Cindy provided the list of vacant positions.

Focus Group – Recent Graduates: Darrell spoke about the Focus Group outcomes briefly. The information will be provided to other departments to utilize this data to its fullest.

Other: Darrell brought up the interest in providing a gym area for JPEC that they would fund. Jason talked briefly about the Title III Grant they are writing for and what that funding could be used for.

INTERVIEW

An interview was held for the Full-time Faculty Cyber Security and Networking position.

ACTION, MEETING AND COMMUNICATION REVIEW

PLUS/DELTA

MEETING END