

**Leadership Council
Jackson College
Collaboratorium
June 6, 2018**

The Leadership Council of Jackson College was held on June 6, 2018 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Kate Thirolf, Jim Jones, Jason Valente, Sara Perkin, Jeremy Frew, Darrell Norris, Cindy Allen, and Lee Hampton.

Absent: Dr. Daniel Phelan

Meeting start time: 9:00AM End time: 2:35PM

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The May 30, 2018 minutes were advanced.

TALENT REVIEW

An interview was held for the Scheduling position. The decision was made to extend an offer.

OPERATIONS

Discussion was held surrounding the transition of the PEI program. Discussion included reporting structure, processes and timelines. Jeremy and Kate will be meeting again to determine next steps and at a future meeting will provide an update.

Cindy Allen provided an update on work she is doing for aligning staff and administrative practices.

Chief Diversity Officer, Lee Hampton provided a brief overview of the upcoming Juneteenth event as well as changes with partners.

The upcoming board meeting agenda was shared.

Dr. Kate Thirolf shared the Student Success monitoring report to gain feedback.

ROUND TABLE

Jeremy Frew provided insights from an employee for group discussion and reflection. Kate shared that the Governor is visiting the Hillsdale Career Center this Friday to observe the work being done with Cyber Security.

Sara Perkin shared that Debbie Schissler should be reaching out to monitoring report authors to ensure their data needs are fulfilled. Following discussion, policies will be sent to the authors for initial review.

Darrell provided an update on housing. Currently, we have 77 students housed for fall. Applications are 30% ahead compared to this time last year. Darrell is estimating that 50% will return from last year. Darrell also shared that we will be bringing forward a 5.4% in-district tuition increase, this was a small change from the initial proposed budget shared with the board at the spring planning session.