

**Leadership Council
Jackson College
Collaboratorium
July 3, 2019**

The Leadership Council of Jackson College was held on July 3, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Dr. Kate Thirolf, Darrell Norris, Jim Jones, Cindy Allen, Jeremy Frew, Jason Valente and Lee Hampton.

Absent: Sara Perkin

Meeting start time: 9:00 AM Meeting end time: 11:30 AM

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for July 3 were advanced.

TALENT REVIEW

A six month interview was held with employee Evan Pollman

ACTION ITEMS

Proposal for Changes to Substance Abuse Policy

The team approved recommended changes as discussed.

INFORMATION ITEMS

IPEDS College Affordability and Transparency (CATC) Lists

Discussion was had regarding the IPEDS CATC lists.

Ready Set Jets

Discussion was had around Ready Set Jets and how this would look for the fall semester. Resident Assistants and DA's would have mentoring duties for fall. Darrell will work with Glenn on this. Lee is working on creating a contract for the fall. Weekly meetings will be held for the JC employee work group.

Cengage unlimited conversation was had. Discussion was had on how to roll this initiative out to students, how to charge for it and how to be more equitable in this textbook strategy. Kate will put together a project matrix for Leadership to discuss further.

