

## **Leadership Council July 14, 2021**

The Leadership Council of Jackson College was held on July 14, 2021.

Leadership Members Present: Jason Valente, Cindy Allen, President Phelan, Jeremy Frew, and Darrell Norris.

Approved Absences: Jim Jones

Meeting start time: 8:00AM Meeting end time: 11:05AM

### **FIRST TEAM NORMS**

#### **MONTHLY BELIEF/GOOD NEWS**

Per Jeremy, the reintegration celebration was a success, people participated in the events and seemed to be happy, very little concerns or complaints.

Per Jason, the Title III Grant has been submitted, many kudos to all of those who assisted in making this possible.

#### **MINUTES**

The minutes for July 7, 2021 were reviewed and approved.

#### **ACTION ITEMS**

*Review Task List Items:* President Phelan asked that the LC review this list and get updated information to Wendy. The first of each month the list will be reviewed.

#### **INFORMATION ITEMS**

*Scorecard Review:* Darrell reviewed the scorecard discussing the expenses, enrollments, online courses, and BCH. Numbers are not where we would like to see them, but he is hopeful that more interest will be shown as we get closer to the next semester starting.

*Academic Laptop Incentive Program:* Per Cindy, everything is automated and in the works. The information that students need has been provided and it should be a smooth process.

*HEERF Funding Update:* Darrell spoke about the funding and how the money will need to be spent. The timeline is important to be sure that it all can be utilized. There was a discussion about what other expenses will be incurred that this funding will cover. Disbursements are already in the works with most of the money being used to ensure the students have a successful learning experience.

*Reintegration Task Force Update:* Per Cindy, there was no meeting this week so that everyone could get settled in and enjoy the reintegration celebration. Meeting will resume next week.

*Construction, Facilities and Grounds Updates:* Per President Phelan, the Potter Center entrance is in the works. There is still some concern with getting the Sheffer Music Hall remodel completed in time for the first show in October. Darrell provided a Potter Center fire update explaining the walk throughs with the insurance company and the insurance claim. There are many different contractors that have been on campus working to get the cleaning and other projects completed.

*Housing Update:* Darrell shared that there are 75 applicants for housing. There has been no interest in family housing. Athletes are the majority who are residing in student housing.

*HR/Talent:* Per Cindy, she spoke briefly about the 29 open positions. There are several interviews scheduled. President Phelan is interviewing for the Executive Assistant position this month.

*Ready Set Jet Follow-Up Report:* This can be removed from the agenda, per President Phelan.

*Annual Jackson Community Foundation Fall Gala:* President Phelan spoke briefly about this event and he asked what interest the LC members had in attending.

*Meeting w/President Pescovitz:* President Phelan recruited additional staff to attend this meeting with him.

*Certree Overview – Education:* President Phelan asked that the LC review the enclosed documents. This agenda item will be carried forward to next week for additional discussion.

*Other:* Jason talked about AFIT and passed around a list of items that the LC can peruse and decide which sessions they are interested in attending.

**INTERVIEW, Men’s Soccer Head Coach Position**

**SIX-MONTH REVIEW/INTERVIEW, Food Service/Subway Position**

**ACTION, MEETING AND COMMUNICATION REVIEW**

**PLUS/DELTA**

**MEETING END**