

**Leadership Council
Jackson College
Collaboratorium
July 17, 2019**

The Leadership Council of Jackson College was held on July 17, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Dr. Kate Thirolf, Darrell Norris, Jim Jones, Cindy Allen, Jeremy Frew, Jason Valente, Sara Perkin and Lee Hampton.

Meeting start time: 9:00 AM Meeting end time: 4:30 PM

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for July 10 were advanced.

STUDENT ORGANIZATION CONVERSATION

Bill Abbott was on hand for a discussion related to student organization formation.

TALENT REVIEW

Interviews were held for the following positions: business faculty (2 positions), Senior Office Associate for CCE and Math Learning Facilitator. Six month interviews were held with Keenan Risinger and Vince Rose.

ACTION ITEMS

Policy Review

Policies 1206 Michigan Capital Outlay and 1604 Solution Center Notebook Checkout were approved. The team agreed to sunset policy 1705 Family Medical Leave Act.

Cengage

Discussion was had on Cengage. President Phelan shared that the ultimate end goal is that every student gets a book which will be loaded online. Every student gets access to the digital highway so they each have access to obtain a device. It was determined that additional information is needed before a decision is made. Cindy will reach out to Follett.

Financial Aid Technician

Jeremy Frew presented a Jets Protocol to post and fill the Financial Aid Technician position. The request was approved.

INFORMATION ITEMS

CBE Course

Dr. Thirolf shared a link to a course on CBE that provides a great overview of what CBE is.

AFIT

Brief discussion was held around the upcoming Summer Institute. The proposed goal was reviewed and it was agreed this goal was still appropriate. President Phelan added, we want to ensure we take a human centered approach to our goal of creating a sustainable culture of innovation.

Round Table

Jim shared that he received communication today from Consumers Energy that a demand response will be scheduled for this Friday.

Jason inquired on the status on the EMS program. Kate shared that we will be seeking an extension on our accreditation and that they are looking at moving the program into Corporate and Continuing Education.

Kate shared that she has had some great conversations with employees who have submitted innovation fund ideas.