

**Leadership Council
July 21, 2021**

The Leadership Council of Jackson College was held on July 21, 2021.

Leadership Members Present: Jason Valente, Cindy Allen, President Phelan, Jeremy Frew, and Jim Jones.

Approved Absences: Darrell Norris

Meeting start time: 8:03AM Meeting end time: 11:07AM

FIRST TEAM NORMS

MONTHLY BELIEF/GOOD NEWS

Cyber Security faculty position is filled. Jeremy is excited about the Diversity, Equity and Belonging Department staff promotions and the great things to come.

MINUTES

The minutes for July 14, 2021 were reviewed and approved.

ACTION ITEMS

Review Task List Items: President Phelan asked that the LC review this list and get updated information to Wendy. The first of each month the list will be reviewed.

JC Logo Colors: Cindy spoke about the JC color samples and said that she would like to have colors being used that are consistent going forward. A decision was made that PMS 130 C (Gold) and PMS 222 C (Maroon) will be the official colors for JC.

Assistant Soccer Coach Position: Jeremy is requesting to post for the assistant soccer coach position since this position is now vacant due to the promotion of previous assistant soccer coach. Position was approved to move forward and post for hiring.

Front of House Manager Position: Cindy provided details of the part-time position and requested it be considered for posting. Position was approved to move forward and post for hiring.

NEW STUDENT WORK STUDY PROGRAM PRESENTATION: Jen Dobbs

INTERVIEW – Sous Chef

INTERVIEW – Subway FT

INFORMATION ITEMS

Scorecard Review: Darrell was absent for the meeting; however, the information was provided for LC to review.

Academic Laptop Incentive Program: Per Cindy, she is still monitoring this program, they are at about 300 computers to be distributed at this time. Per Jim, they are providing FAQ's on the website to assist students with questions regarding the laptops.

HEERF Funding Update: Darrell was not present to provide updates.

Reintegration Task Force Update: Per Cindy, they are working with everyone to hopefully get more individuals vaccinated. Students will be getting picture IDs soon.

Construction, Facilities and Grounds Updates: Per Jim, he is working with the manufacturer for the carpet in the Sheffer Music Hall, there may be an issue getting the carpet that was originally chosen. The beltline and building signs are in the works. Main entrance work for the Potter Center is still on going and they will be pouring concrete soon, everything will be ADA compatible with the exception of steps by the door to Baughman theatre. The toddler playground and picnic area groundbreaking will be taking place on Monday, 7/26/21. CV1 facelift is in the works.

Housing Update: Darrell was not present to provide updates.

HR/Talent: Per Cindy, there are about 35 jobs posted. Interviews are taking place for Snyder Dining Commons staff to be sure there is enough coverage for the cafeteria and for upcoming events.

Potter Center Fire Update: Per Jim, he is not sure what the insurance authorized, he will get with Darrell when he returns to the office and get an update.

NAACP Freedom Fund Banquet: President Phelan spoke about the NAACP, he requested to know who would be beneficial to have participate at this event. LC is to let Wendy know if anyone is interested in attending.

Certree Overview – Education: President Phelan explained more about Certree and who their partners are. He requested that Jeremy and Jim decide if this is something that would be valuable for JC to participate in. Jim will set up a meeting to discuss.

Other: Jason spoke about the Foundation Board Meeting, sharing that it was a good meeting. They spoke in length about enrollments; he also indicated that the meetings are being pushed back a week.

ACTION, MEETING AND COMMUNICATION REVIEW

PLUS/DELTA

MEETING END