

**Leadership Council
Jackson College
Collaboratorium
July 3, 2019**

The Leadership Council of Jackson College was held on July 3, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present:, Jim Jones, Cindy Allen, Jeremy Frew, Jason Valente, Lee Hampton and Sara Perkin.

Absent: Dr. Daniel Phelan, Dr. Kate Thirolf and Scooter Norris

Meeting start time: 9:00 AM Meeting end time: 11:30 AM

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for June 19 were advanced.

ACTION ITEMS

Position Requests

Jeremy Frew presented requests for the following positions to be filled: Navigator, Student Services Specialist and Enrollment Advisor. The team approved all three positions for posting.

Following discussion, it was decided that for Navigator position educational requirements be changed to baccalaureate degree required, masters preferred.

Customer Focus Committee

Jeremy Frew brought forward a request to eliminate the Customer Focus Committee. The team approved the request to eliminate.

INFORMATION ITEMS

IPEDS College Affordability and Transparency (CATC) Lists

Sara Perkin shared a link for the team to view the IPEDS College Affordability and Transparency List. Specifically, the College is listed on the "How fast are college costs going up" list. Discussion was had and this item will be carried over.

Round Table

Lee Hampton provided an update on Ready Set Jet. As of yesterday there were 41 students interested in the program, however, only 14 met the deadline to complete the 18/19 FAFSA. Lee presented multiple options for discussion. Jeremy, Kate and Lee will work through details to

determine if moving the entire cohort to the first 7 weeks in the fall. Final recommendations will be brought back next week.

Sara shared a brief update on the next steps with ASR Analytics. She also shared that there are heavy compliance reports coming due, so the Institutional Effectiveness and Research Office will be focused on this and may need to delay other internal requests.

Jim Jones provided brief updates on some of the major current projects.

TALENT REVIEW

An interview was held for the Volleyball Coach position.