

Leadership Council
July 7, 2021

The Leadership Council of Jackson College was held on July 7, 2021.

Leadership Members Present: Jason Valente, Cindy Allen, Jim Jones, Jeremy Frew and Darrell Norris.

Approved Absences: President Phelan

Meeting start time: 8:05AM Meeting end time: 10:08AM

FIRST TEAM NORMS

MONTHLY BELIEF/GOOD NEWS

Jeremy thought the first day back was positive. Great reviews regarding the checkpoint. Many kudos to the IT team.

MINUTES

The minutes for June 30, 2021 were reviewed and approved.

ACTION ITEMS

Review Task List Items: LC will continue to monitor the task list and complete their tasks as soon as possible.

Enterprise Technologies Technician Position: Jim spoke briefly about the position and the need to have this role filled. Position was approved to move forward and post for hiring.

INFORMATION ITEMS

Scorecard Review: Darrell spoke briefly about the cash on hand, budget, BCH is up for Fall compared to last year and applications are ahead of Fall 2019 and 2020.

Academic Laptop Incentive Program. The committee for this program is still discussing the eligibility for the laptops and they are thinking ahead as to what to do with any extra computers that could be leftover. Jeremy discussed other options for students to get computers if they are not eligible for the laptop incentive program. Jim talked about the different staff he has that will be able to ensure that the computers have the correct software and the required information for logging in to make sure the students are successful.

HEERF Funding Update: Darrell spoke about the funding, 43% of the funds have been dispersed as of now. He will bring additional information next week to discuss the process to which the money will need to be spent and also what the deadline is to spend the funding. Cindy spoke about a newsletter going out from Marketing to share with the community that the college is

looking at many ways to assist students with this funding that will help them financially and academically.

Reintegration Task Force Update: Cindy spoke about the RTF meetings and shared approximately how many people have been vaccinated and that the majority of employees have completed the back to work COVID training.

Construction, Facilities and Grounds Updates: Jim talked briefly about Sheffer Hall and he is optimistic that he sees nothing, at this time, that will hinder the completion date of October. There was a discussion regarding the power situation at George Potter, Jim expressed that the timeframe for these repairs is still looking very timely and could be six months. The temporary power that is being used is costly and the insurance company has been here for a walk through and will be providing a recommendation to keep the building powered until a permanent fix can be found. There are concerns about the power in Baughman, until everything can be turned on in there it will be difficult to know the extent of the damage due to the fire. The beltline and building signs have been ordered. The Subway sign will be taken down and replaced with a more current sign at a later date. Parking lot identification is being worked on by Marketing. The grand entrance work is in the process and going well. The athletic field updates will possibly be going out to bid next week. Material has been ordered for the outside of CV1, the completion time could take up to 12 weeks. The bids have come back for the playground and that job will be commencing soon.

Housing Update: Darrell shared that the vaccination policy went into effect yesterday, 7.6.21. No prospects for family housing but a change has been made to accept married couples and expecting parents. Housing applications are coming in slow, however, Marketing does have an active campaign in hopes to recruit applicants.

HR/Talent: Cindy talked about the list of open positions, there are quite a few coach positions and food service staff jobs open. The Subway will have a walk thru to make sure everything is up and working with hopes that it will be open for business by Fall. The coffee shop should be open the end of July with a soft opening. There will be a lot of interviews brought to the LC meetings in the near future.

Ready Set Jet Follow-Up Report: Darrell spoke about a cohort that was tracked for 2019 and shared that the graph for the GPA could be used in the discussion regarding the long-term goals for the Ready Set Jet Program.

Other: Jason spoke about the Title III Grant and the extensive demand of time that has been required to complete it, it will be ready to submit on Monday, 7.12.21.

EMPLOYEE REVIEW

A six-month review was held for the Food Service Coordinator

ACTION, MEETING AND COMMUNICATION REVIEW

PLUS/DELTA

MEETING END