

**Leadership Council
Jackson College
Potter Center, Boardroom
August 12, 2020**

The Leadership Council of Jackson College was held on August 12, 2020.

Leadership Members Present: Dr. Daniel Phelan, Cindy Allen, Darrell Norris, Jim Jones, Sara Perkin, Lee Hampton and Jason Valente.

Absent: Jeremy Frew

Meeting start time: 9:00AM Meeting end time: 12:15PM

FIRST TEAM NORMS

The Leadership Council COVID-19 Commitments were reviewed.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for July 29, 2020 were approved with minor changes noted.

POLICY REVIEW

Three new policies were reviewed and pending some small changes were approved. These policies are Communicable Disease, Face Covering and Telework.

ACTION

Federal Work Study

Discussion was had around the federal work study budget. President Phelan would like to ensure we utilize all funds. Darrell will pull together a small work group to plan on how to creatively utilize these funds with remote work for students.

INFORMATION

Scorecard Review

The team reviewed the weekly Scorecard.

Housing Update

Darrell provided an update on housing.

RSJ

Lee shared that the graduation ceremony is being held in the Hangar next Thursday. He shared some of the learnings from the program.

Cares Act

Darrell provided an update on the CARES Act funding distribution.

Convocation

Discussion was had on the convocation schedule.

JPEC Update

Sara provided an update on JPEC's reopening plans.

Virtual Meeting with Employees on Campus

Discussion was had around a possible meeting with employees on campus. It was decided remarks will be made during convocation instead of holding a separate meeting.

Round Table

Jason shared an update on the grant application from the Department of Labor. Lee shared that there will be a couple of faculty and a staff person joining for town hall tomorrow and the content. Darrell provided an update on housing move in. He also inquired about outdoor activities such as yoga. President Phelan agreed with this, so long as protocols are followed. Jim provided an update on the progress of Tiny Homes.