

**Leadership Council
Jackson College
Potter Center, Boardroom
August 19, 2020**

The Leadership Council of Jackson College was held on August 19, 2020.

Leadership Members Present: Dr. Daniel Phelan, Cindy Allen, Darrell Norris, Jim Jones, Sara Perkin, Jeremy Frew, Lee Hampton and Jason Valente.

Meeting start time: 9:00AM Meeting end time: 12:15PM

FIRST TEAM NORMS

The Leadership Council COVID-19 Commitments were reviewed.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for August 12, 2020 were approved.

INFORMATION

Scorecard Review

The team reviewed the weekly Scorecard.

Housing Update

Darrell provided an update on housing.

Cares Act

Darrell provided an update on the CARES Act funding distribution.

Strategic Agenda

Discussion was had over the FY 21 Strategic Agenda. President Phelan will be working on a new agenda template that will incorporate the 5 Criteria for Accreditation and the Board Ends and bring forward a revised version for next week. Recommended initiatives should get these to President Phelan.

Course Limits

Discussion was had around course limits. Jeremy shared he is not lowering any course limits.

Lecture Course Schedule

Jeremy shared that the onsite courses are now open for registration.

Pandemic Cost Update

Darrell provided an update on the costs associated with the pandemic.

Wifi Farms

Discussion was had around providing possible locations for wifi. Sara will work with IRE to get a survey sent out to students to gain more info related to wifi needs.

Employees

Conversation was had around Michigan's Work Share program. Cindy will work on communication will be sent out to employees seeking volunteers for the program. The deadline for response will be September 8th.

Articles

President Phelan shared an article on Equity and Justice. He shared he has asked Jeremy to ensure that Lee is a voting member on Academic Council and Curriculum. He also shared a couple of additional articles related to enrollment challenges and colleges changing plans to reopen.

For next week, the team should come prepared to discuss plans related to shutting down if needed.

Jets Check Point

Jim shared an update on the changes related to the Jets Check Point.

Jim will have completed cleaning plans for the Hangar, Potter Center and the CV's and they will go through the RTF next week.

Officer of the day

President Phelan requested each member of Leadership have a designated person who will make decisions in their place. Names should be sent to Sara prior to next Wednesday.

Round Table

Jim shared there are some roadblocks that Tiny Houses is running into. Darrell asked for clarification on students getting tested at the check point. President Phelan confirmed any students leaving their room should be tested. Darrell asked about sports and President Phelan confirmed no contact sports. He also shared that they are testing masks to see if they pass the cough out test. Discussion was had around JPEC's request to hold a track meet on September 1st. The decision was made to say no given the short time frame for planning.