

**Leadership Council
Jackson College
Collaboratorium
September 12, 2018**

The Leadership Council of Jackson College was held on September 12, 2018 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Jeremy Frew, Lee Hampton, Cindy Allen, Dr. Kate Thirolf, Sara Perkin, Jim Jones and Darrell Norris.

Absent: Jason Valente

Meeting start time: 9:00 AM Meeting end time: 3:45pm

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes were advanced with a minor change.

POLICY AND CHARTER REVIEW

1717 Sexual Harassment was approved. Cindy will provide Sara with the final version for posting. Discussion was had around 1041 Work based Learning. Dr. Thirolf commented that the credit hours fulfill the hour's requirement with the Higher Learning Commission. The policy was approved, but President Phelan suggested Dr. Thirolf consider the name as well as in the future requiring work based learning for all programs.

Discussion was had around the Academic Council Charter. The team approved the changes recommended. Dr. Thirolf will be bringing forward a revised charter in approximately 6 months.

INFORMATION/DISCUSSION

President Phelan shared Student Engagement Factors article that was completed by New Campus Dynamics.

President Phelan provided insight into the next steps for continuing work on the Whole Student. Beginning next week, the team will review where we are with Food Insecurity.

President Phelan held a debrief of the September board meeting.

Sara Perkin shared the updated Innovation Fund application which is now housed online for submission.

Jim Jones provided an update on the Cypress Creek Solar Array initiative. The array will have a fence surrounding the array. We are one out of seven test sites in the nation for Cypress Creek. The test has a one year duration with the possibility of a one year extension.

Dr. Thirolf provided a first draft of proposed charges for the dental clinic. She will be gathering some additional information and bringing back for formal consideration. It was agreed that we will focus on a soft opening with employees and students. It was also suggested to reduce the employee rate to \$10. Darrell will have conversation with our Insurance Carrier to see what the impact would be if opening up services to the public.

ROUND TABLE

Jim Jones shared that he spoke with Melissa Merkel and that she is working on seeking out new shelving for the food pantry.