

**Leadership Council
Jackson College
Potter Center, Boardroom
September 17, 2020**

The Leadership Council of Jackson College was held on September 17, 2020.

Leadership Members Present: Dr. Daniel Phelan, Cindy Allen, Darrell Norris, Sara Perkin (attending virtually), Jeremy Frew, Jim Jones, Lee Hampton and Jason Valente.

Meeting start time: 9:00AM Meeting end time: 11:45AM

FIRST TEAM NORMS

The Leadership Council COVID-19 Commitments were reviewed.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for September 3, 2020 were approved.

RTF SATISFACTION SURVEY

Jennifer Dobbs joined the meeting via Zoom to share an overview of the RTF Satisfaction Survey.

INFORMATION

Scorecard Review

The team reviewed the weekly Scorecard. Sara will add diversity information from last weeks PPT and will include employee information.

LC Dashboard

Sara shared some of the proposed metrics for the LC Dashboard that ASR will be working on.

Housing Update

Darrell provided an update on housing. He also shared a suggested list of on campus engagement opportunities. He will take this list to RTF for their review.

Cares Act

Darrell provided an update on Cares Act.

F2F Reintegration Plans

Jeremy shared reintegration plans for the F2F courses. For the first week of courses, President Phelan would like to have security present.

Post State of Emergency

President Phelan has asked that we begin thinking about what post state of emergency looks like. He will ultimately task the RTF with the planning.

COVID SCENARIOS

President Phelan shared some potential scenarios for discussion, which led to the conclusion that security may be at risk. President Phelan will be connecting with Jeff Whipple to talk about a protocol for when security is exposed and if the Jets Check Point is exposed.

Employee Gatherings

Discussion was had if we should look at holding onsite gatherings. The team agreed that we should not add risk at this point. It was also decided that we will not hold the holiday gathering at Cascades this year.

Cindy provided an update on when flu shots will be available on campus.

Diversity Presentation Carry Over

President Phelan has asked Lee to work on getting all students of color to participate in Men of Merit/Sisters of Strength and also to deploy mentoring to all of our resident students of color. This will be a prototype that if goes well, will be deployed across campus. Lee will be reaching out to community members to see if he can find some volunteers. Lee will also be working with Darrell on the budget aspect. Lee will also be working on continuing the affinity group meetings and identifying liaisons for the groups.

Skillpointe

Jeremy provided a brief update on Skillpointe. President Phelan will be signing an agreement shortly. Once we have been using for some time, we will look at participating in a webinar.

Line of Credit

Darrell shared we have received two bids for a line of credit, but we will be holding off on issuing and will revisit in December.

Jet's Future Search

President Phelan shared a document and led discussion on future planning. This will help guide our work on how we move forward with incorporating things that we have implemented since COVID has begun. This topic will be carried over to next week.

Round Table

Cindy shared that they are in process of bringing someone from the Oasis in person on Wednesdays. We are not going to pursue participation in the Work Share Program at this point. Jason shared that the kiosks have been shipped and will be here in the next week.

Jason shared that there has been a huge stressor on many folks for the grant currently be worked on. Discussion was had around storage of completed grants. Jim, Jason and Darrell will connect and work on developing a FEMA timesheet process. Jason will also work with Cindy to potential engage part time temporary help to support grants. Jason also shared that he and

Jeremy will bring forward a recommendation for the Sportsman's Banquet. Jim shared that he will be providing project updates at Town Hall today.