

**Leadership Council
Jackson College
Collaboratorium
September 19, 2018**

The Leadership Council of Jackson College was held on September 19, 2018 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Jeremy Frew, Lee Hampton, Cindy Allen, Dr. Kate Thirolf, Sara Perkin, Jim Jones, Darrell Norris and Jason Valente.

Meeting start time: 9:00 AM Meeting end time: 3:45pm

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes were advanced with a minor change.

POLICY AND CHARTER REVIEW

1712 Non Discrimination was approved with presented changes.

ACTION

Jim Jones brought forward a proposals to consider the positions of Enterprise Technologies Technician, Cleaning Team members and IT Support Technician. Jeremy Frew brought forward proposals related to Navigators positions. These proposals will be carried over next week for further budget/position discussion.

INFORMATION/DISCUSSION

President Phelan shared that AACC is accepting nominations for awards and now that President Phelan is no longer on the Board, the College can submit nominations.

Discussion about food insecurity was had including updates from Cindy Allen on food service initiatives. Additional conversation was had around how we measure the needs of our students related to food insecurity and measuring our protocols. Food security conversation will continue at future meetings.

ROUND TABLE

Darrell Norris shared that the Audit is going well.

Discussion was had surrounding upcoming community breakfast meetings. Lee Hampton and the Multicultural Affairs department will work on identifying individuals in the community to

meet with to gain better insight into the needs of various groups. Community Advisory Group meetings, at this point, meetings will not be scheduled.

Jeremy Frew shared updates on Cradle to Career and that recently he and Sara Perkin attended a meeting with a representative from Henry Ford Allegiance Health to learn about the Hub, a new resource system in Jackson County. The group agreed to move forward and inviting Keven to present the system to the team.

Kate Thirolf shared an update on the dental clinic regarding rates as well as the discussion on a soft opening. This may potentially cause a gap in how many students need to be seen. Darrell shared that the recommendation of the insurance carrier is to offer to strictly employees and students. Kate will complete some research and bring back final recommendations.

Kate also provided an update on a visit with Luke Barnett, Director of Sam Beauford Woodworking Institute in Adrian. Kate provided an update on accreditation with ACBSP. Kate shared an update on a contract with a grant writer to assist with cyber security.

TALENT REVIEW

Interviews were held for the following positions, Assistant Bowling Coach, Assistant Dean of Health Professions and Assistant Volleyball Coach.