

**Leadership Council  
Jackson College  
Collaboratorium  
September 25, 2019**

The Leadership Council of Jackson College was held on September 25, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Kate Thirolf, Jim Jones, Darrell Norris, Cindy Allen, Jeremy Frew, Jason Valente, Sara Perkin and Lee Hampton.

Absent: Dr. Daniel Phelan

Meeting start time: 9:00 AM Meeting end time: 3:50 PM

**FIRST TEAM NORMS**

The team reviewed the first team norms.

**MONTHLY BELIEF/GOOD NEWS**

Celebration of the monthly belief and good news stories were shared.

**MINUTES**

The minutes for September 11, 2019 were advanced with no corrections.

**CONTINENTAL GENERAL MANAGER**

Greg Klaus, the new general manager for Continental was on hand to meet the group and provided an overview of changes he is planning for the services.

**ACTION**

Kate presented a request protocol for a CNS faculty position. The team agreed to wait another week to review budget before approving to post. Jeremy Frew provided a protocol to replace a Navigator position. This request was approved. Jim Jones presented a protocol to add another part time member of the cleaning team member. This position was also put on hold pending budget.

**INFORMATION**

Dr. Thirolf provided an overview of the plans for the upcoming stakeholder meeting, which is a requirement for the new Perkins V Needs Assessment. Jeremy Frew shared the MACRAO link as a resource for folks to view enrollment across the state.

*Round Table*

Jason reminded everyone that the Oktoberfest is next week and that appeal letters have recently been sent out. Lee shared that the conversation is underway with Jackson High School regarding Men of Merit. Sara shared some reminders for the League visit. Jim shared some updates on the beltway, the fitness trail and WA faculty offices. He also shared a video showing where the tiny homes will be located on campus and a walk through of physical models from a

recent visit to Mustard Seed. Darrell shared a brief update on the State budget and that he is in conversations with legal regarding Jackson College Dormitories and reminded everyone that the Audit Committee is coming up in October.

### **TALENT REVIEW**

An interview was held for the Executive Director of Athletics and Student Development.