

**Leadership Council  
Jackson College  
Collaboratorium  
September 26, 2018**

The Leadership Council of Jackson College was held on September 26, 2018 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Jeremy Frew, Lee Hampton, Cindy Allen, Dr. Kate Thirolf, Sara Perkin, Jim Jones, Darrell Norris and Jason Valente.

Meeting start time: 9:00 AM Meeting end time: 2:50pm

**FIRST TEAM NORMS**

The team reviewed the first team norms.

**MONTHLY BELIEF/GOOD NEWS**

Celebration of the monthly belief and good news stories were shared.

**MINUTES**

The minutes were advanced with minor changes.

**ABC ACADEMY**

Mariann from ABC Academy was on hand to provide an overview of the programming they provide as well as the population they serve. President Phelan inquired about potential expansion as well as evening and weekend hours for the future evening and weekend program.

**INFORMATION/DISCUSSION**

President Phelan shared Amazon Job Principles with the team for review and discussion. He suggested at some point the team may want to re-look at our beliefs in the future.

An overview of the Jackson Young Professionals meeting held on campus was provided. President Phelan shared that we will continue to host this group on an annual basis. Conversation was had around professional development and ensuring we are utilizing more modern methods of development opportunities.

President Phelan shared a recent issue of the ACCT Trustee Talk regarding Sexual Misconduct on College Campuses and reminded the group that this topic is not going away. He shared that Jeremy Frew is looking at options for ensuring this information is accessible to students. Jeremy suggested having an app that would allow students to access the info quickly. One suggestion was Guidebook. For now, printed handbooks will be printed.

Discussion was had around social media and looking at student reviews. President Phelan reminded the team that we need to ensure we are responding to all reviews, positive or negative.

**FALL PLANNING SESSION**

President Phelan provided an overview of the upcoming fall planning session agenda.

**TALENT REVIEW**

An interview was held for the Senior Theatre Technician position.

**BUDGET**

Conversation was held surrounding the current budget as related to vacant positions.