

**Leadership Council  
Jackson College  
Collaboratorium  
September 4, 2019**

The Leadership Council of Jackson College was held on September 4, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Kate Thirolf, Jim Jones, Darrell Norris, Cindy Allen, Jeremy Frew, Jason Valente, Sara Perkin and Lee Hampton.

Absent: Dr. Daniel Phelan

Meeting start time: 9:00 AM Meeting end time: 2:10 PM

**FIRST TEAM NORMS**

The team reviewed the first team norms.

**MONTHLY BELIEF/GOOD NEWS**

Celebration of the monthly belief and good news stories were shared.

**MINUTES**

The minutes for August 28 were advanced.

**INFORMATION**

*Asana*

The team agreed they have interest looking into the use of Asana, but due to schedules we need a few weeks to review. Jim and Sara will meet to get up and running.

*Manufacturing Day*

Kate provided an update on the upcoming manufacturing day event scheduled for October.

*Round Table*

Discussion was had surrounding CEP structure. Jeremy Frew shared an update on an Innovation Fund submission from Marianne Finch. Jeremy also provided updates related to International Students.

*Guangdong*

Dr. Thirolf shared data on the Guangdong Cohort who started in Spring 2018. Conversation was had around this partnership and we all agreed this is important for our international student efforts. We also talked about needing to monitor expenses.

Dr. Thirolf shared an update on the NLN Accreditation. Kate also provided an update on the paramedic program and shared that the accreditor is requesting a signed letter to move the program to inactive status. With the President not present at the meeting, Kate will be connect with him tomorrow for the final decision.

Sara Perkin shared that if okay with the group, she will ask IRE to provide recommendations on metrics that are realistic. The group agreed this would be a good place to start.

Jim Jones provided an update on the Roadway. The estimated completion date is October 18<sup>th</sup> and substantial completion will be in April.

### **TALENT REVIEW**

An interview was held for Student Success Navigator.