

**Leadership Council
Jackson College
Collaboratorium
September 5, 2018**

The Leadership Council of Jackson College was held on September 5, 2018 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Jeremy Frew, Lee Hampton, Cindy Allen, Dr. Kate Thirolf, Sara Perkin and Darrell Norris.

Absent: Jim Jones and Jason Valente

Meeting start time: 2:35PM Meeting end time: 5:10PM

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes were advanced with a minor change.

ACTION ITEMS

Cindy Allen shared her request to increase the Outstanding Award monetary value. This request was approved. The Outstanding Awards will be \$1,500, the Innovation Fund will be \$1,000 and the TCS2 will be \$500.

Cindy shared that there are many employees teaching during normal working hours. The team was reminded that for anyone teaching, this must be approved by the President and the supervisor should be working with the employee to ensure hours are fulfilled.

JUDICIAL PROCESS

Mary Jo Kennedy and Heather Bateman were on hand to provide an overview of the judicial process and share statistics. Suggestions that arose from the presentation were offering RA office hours and to provide workshops on some life lessons such as laundry, cooking and finance management. President Phelan recommended that they seek out other colleges to benchmark against. He also suggested they seek out training opportunities for the judicial board.

INFORMATION/DISCUSSION

Dr. Kate Thirolf provided data on academic programs including enrollment, cost and career outlook. She and the deans will be reviewing in greater depth and bring forward recommendations.

A review of the September board meeting agenda was held. President Phelan shared information on the NISOD regional workshop and discussion was had to see if Jackson College would be interested in hosting. President Phelan will be reviewing further and a decision will be made at a future meeting.

A discussion was had around reaching deeper into the community to foster relationship with various community members to hear the voice of underrepresented populations. Conversation was had about the JPEC lease and the classroom space needed for them.

ROUND TABLE

Conversation was had about getting the bus schedule to marketing so we can get posters made and put up in housing.

Jeremy gave an update on PEI and shared that they have closed out the spring semester.