

**Leadership Council  
Jackson College  
Collaboratorium  
April 12, 2017**

The Leadership Council of Jackson College was held on April 12, 2017 on central campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Dr. Rebekah Woods, Jim Jones, Sara Perkin, Darrell Norris, Dr. Kristi Hottenstein, Jason Valente and Cindy Allen.

Meeting start time: 9:00AM Meeting end time: 4:15PM

**WAYS OF BEING**

The group reviewed and agreed to abide to the “ways of being.”

**MINUTES**

The April 5, 2017 minutes were approved.

**MONTHLY BELIEF/GOOD NEWS**

Celebration of the monthly belief and good news stories were shared.

**TALENT CONSIDERATION**

A six month interview was held with Lyndsey Adams and an interview was held for the position of Senior Office Associate for CCE.

**PROJECT UPDATES**

Dr. Hottenstein shared an update on the transition to JetStream. A revised transition date of July 1<sup>st</sup> was set to ensure that communication is properly conveyed. Add JetStream as an information item the first week of June. The group agreed that July 8, 2017 is a good date for the free community college day event that Tina Matz is heading up. Jim Jones led a discussion on construction updates and discussion of timelines and project dollars.

**PRE-ACTION**

A charter document and statement for the newly formed Lux et Veritas committee was brought forward for a first reading. These will be brought back for final approval.

**POLICIES**

The following policies were approved: Housing for athletes, 1007 Human Specimen Lab, 1005 Copyright Policy, 2704 Institutional Bulletin Board Usage, 2904 FA Code of Conduct, 2402 Campus Reservations – Internal, 2603 Weapons on Campus, 2610 ID and Key Control.

Tabled: 2703 Involuntary Withdrawal and 3110 Contract Authority

**INFORMATION**

The IPEDS Data Feedback Report was shared with the group. Dr. Hottenstein shared an update on the new dean position and department configurations which will be effective July 1<sup>st</sup>.

Discussion was had around the upcoming CQIN Summer Institute. Preparation for the institute will occur at the next LC retreat on May 2<sup>nd</sup>.

Articles regarding leadership were discussed: A 4-Step Process to Help Senior Teams Prioritize Decisions, Creating a Culture of Leadership and 10 Characteristics of a Happy Leader.

Discussion was had about potential partnering with McDonalds to offer seamless education opportunities.

A potential initiative of the National CTE Letter of Intent Signing Day was reviewed and Dr. Hottenstein shared that we should be able to get this up and running for next year.

Dr. Woods shared an update on the Deans Office Coordinator position that will need to be filled following the announcement of Karen Marler's retirement.

Discussion was had surrounding budget.

Cindy Allen provided an update on the 90<sup>th</sup> anniversary plans.