

**Leadership Council  
Jackson College  
Collaboratorium  
August 23, 2017**

The Leadership Council of Jackson College was held on August 23, 2017 on central campus in Jackson, Michigan.

Leadership Members Present: Dr. Daniel Phelan, Jason Valente, Darrell Norris, Jeremy Frew, Jim Jones and Cindy Allen.

Leadership Members Absent: Dr. Rebekah Woods and Sara Perkin

Meeting start time: 1:30PM Meeting end time: 4:30PM

**WAYS OF BEING**

The group reviewed and agreed to abide to the “ways of being.”

**MINUTES**

The August 16, 2017 minutes were approved.

**MONTHLY BELIEF/GOOD NEWS**

Celebration of the monthly belief and good news stories were shared.

**TALENT**

An interview was held for a Learning Facilitator position.

**INFORMATION ITEMS**

PEI fee reduction was considered and no reduction was approved.

Conversation was had about LC being familiar with CCCSE.

IR/IE discussion will be coming but we are in need to improve our use of data and analytics to make decisions. Discussion was had around Civitas Learning and the team was asked to visit their website to become more familiar with the organization.

We are going to start early with the New Jackson College Business Innovation Model with CQIN and 12 other colleague institutions. Some travel will be involved and prep work will be required prior to the next CQIN Summer Institute. The group will be reading the book Business Model Innovation Factory by Saul Kaplan as part of this work.

All members should share topics for the fall planning session with Sara Perkin for agenda preparation.

For all future directions/projects with legal counsel, the group will use a new legal cover sheet.

For future meetings, an agenda item called Leadership Council Review will be added. This includes “review of FY 18 Goals” and “What are you working on.”

Jeremy Frew will provide admissions data for next weeks meeting.

Darrell Norris, Vice President of Finance will process refunds for late start students the same time as every other student.