

Memo

To: Dan Phelan, President

From: Darrell Norris, Vice President of Finance DRN 4/5/17

Date: 04/05/2017

Re: Q3 Treasurer's Report

Attached is the Third Quarter Treasurer's report summarizing the components of the major Revenue and Expense lines. Explanations for variances greater than 2% for tuition and fees, property taxes, state appropriations, and salaries are included in this memo. Other categories of revenue and expenditures are summarized when the variance exceeds 5%.

Note: Budgeted numbers reflect the 2016-2017 Budget as approved at the June 2016 Board of Trustees meeting.

Revenues

Tuition & Fees—BCH increased at our Prison locations. Budget adjustment recommended.

Housing— Revenue below budget target due to a lower number of winter contracts than planned. Budget adjustment recommended.

State Appropriations— Personal property tax reimbursement reclassified to State Appropriations from property tax revenue. Budget adjustment recommended.

Contract Training— Variance is timing.

Transfers— JC Foundation support overestimated in original budget. Budget adjustment recommended.

Expenses

Materials — Prison education expenses higher than original budget due to expanding educational services in other facilities. Budget adjustment recommended.

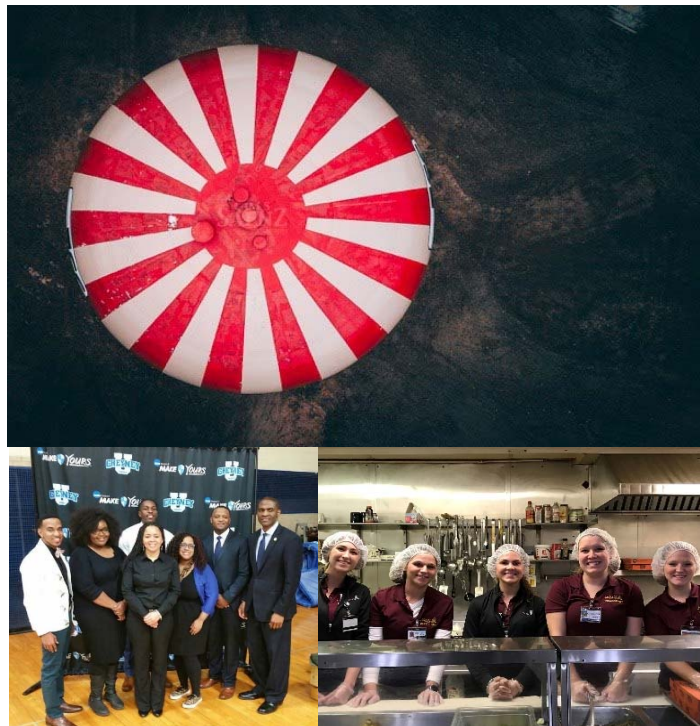
Other Operating Costs— Production costs and professional development costs higher than planned. Budget adjustment recommended.

Capital Equipment— Higher than planned due to equipment for the prison locations. Budget adjustment recommended.



Financial Report

Presented to
President Daniel Phelan
Jackson College Board of Trustees



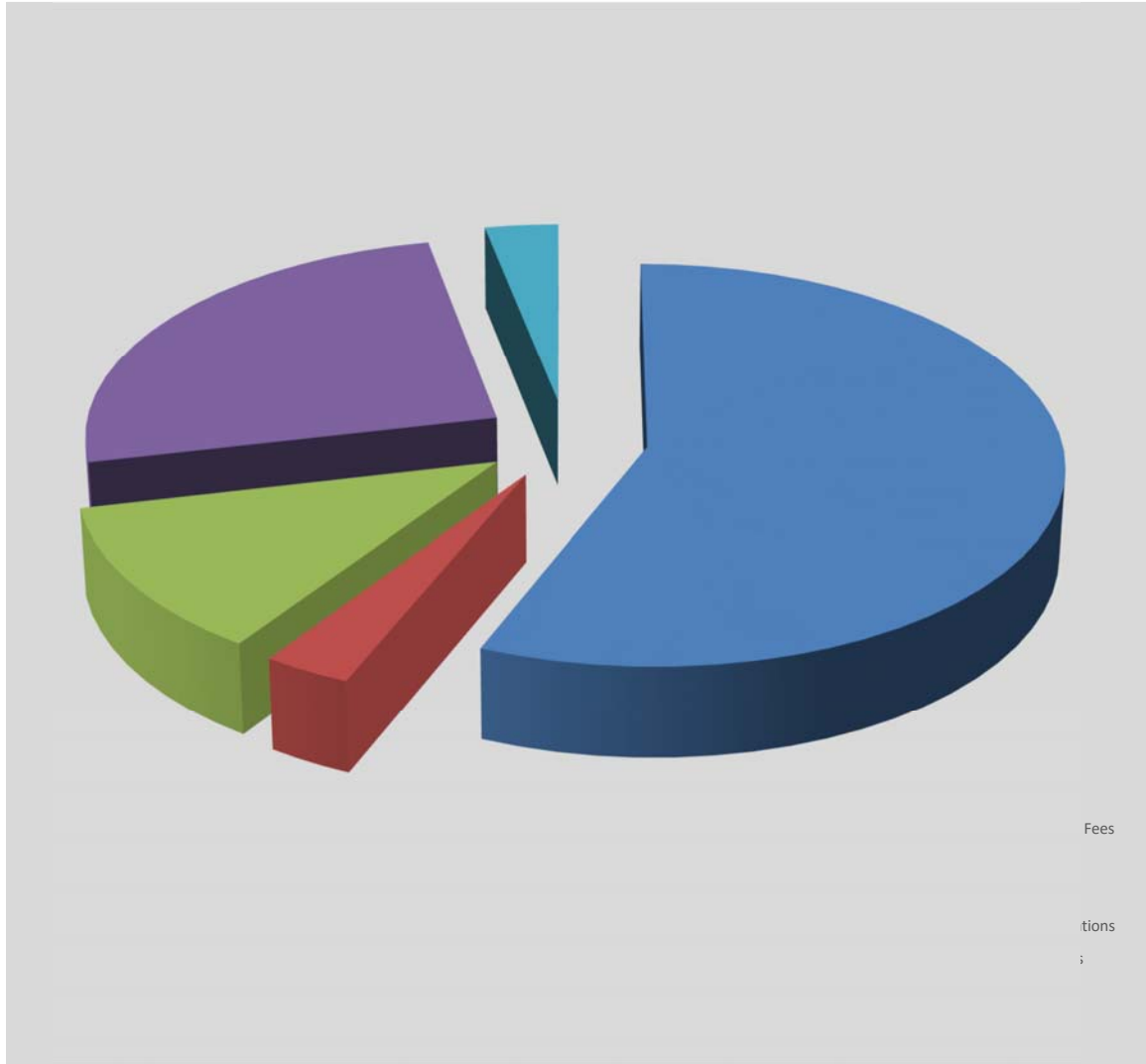
Prepared by the Business Office
March 31, 2017

Jackson College
Revenue and Expense Statement
General Fund - FY 17
For the Nine Months Ended March 31, 2017
Preliminary - Unaudited

	2016-2017 Original Budget	Actual Year to Date	Percentage of Budget	Planned Percentage to Date	Variance of Planned Percentage to Actual	Prior Year to Date
Revenue						
Gross tuition and fees	\$ 25,450,556	\$ 22,210,186	87.3%	86.0%	\$ 322,708	\$ 20,738,543
Less Institutional Scholarships	(1,081,600)	(1,014,395)	93.8%	86.0%	(84,219)	(954,978)
Net tuition and fees	<u>24,368,956</u>	<u>21,195,791</u>	87.0%	86.0%	238,489	19,783,565
Housing	1,300,000	1,188,954	91.5%	99.9%	(109,746)	1,273,749
Property taxes	4,912,000	4,496,845	91.5%	92.0%	(22,195)	4,532,905
State appropriations	12,397,600	9,587,317	77.3%	75.0%	289,117	9,183,975
Contract training	190,000	130,683	68.8%	75.0%	(11,817)	220,956
Potter Center activities	475,000	373,409	78.6%	75.0%	17,159	364,987
Miscellaneous	786,200	600,663	76.4%	75.0%	11,013	660,051
Transfers	<u>150,000</u>	<u>82,018</u>	54.7%	75.0%	(30,482)	81,547
Total revenues	<u>44,579,756</u>	<u>37,655,680</u>	84.5%	83.6%	381,538	36,101,735
Expenses						
Wages	17,386,620	13,088,679	75.3%	76.9%	(281,631)	12,533,809
Retirement	4,926,328	3,853,143	78.2%	76.9%	64,797	3,415,897
Benefits	3,017,757	2,350,363	77.9%	75.0%	87,045	2,122,196
Services - Staffing Agency	4,747,850	3,367,707	70.9%	75.0%	(193,181)	3,641,961
Services	2,431,812	1,790,641	73.6%	75.0%	(33,218)	2,004,953
Materials	1,832,011	1,613,444	88.1%	75.0%	239,436	1,327,208
Rent, utilities, insurance	1,846,560	1,311,321	71.0%	75.0%	(73,599)	1,231,323
Other operating costs	2,988,689	2,528,521	84.6%	75.0%	287,004	2,104,162
Transfers	1,043,580	782,685	75.0%	75.0%	-	1,487,991
Transfers-Walker Hall	-	-	0.0%	75.0%	-	555,750
Transfers-debt service	3,810,545	2,857,909	75.0%	75.0%	-	2,442,569
Capital equipment	<u>548,005</u>	<u>459,771</u>	83.9%	75.0%	48,767	291,370
Total expenses	<u>44,579,756</u>	<u>34,004,184</u>	76.3%	76.0%	145,420	33,159,189
Income over (under) expenses	<u>\$ -</u>	<u>\$ 3,651,496</u>			<u>\$ 236,118</u>	<u>\$ 2,942,546</u>

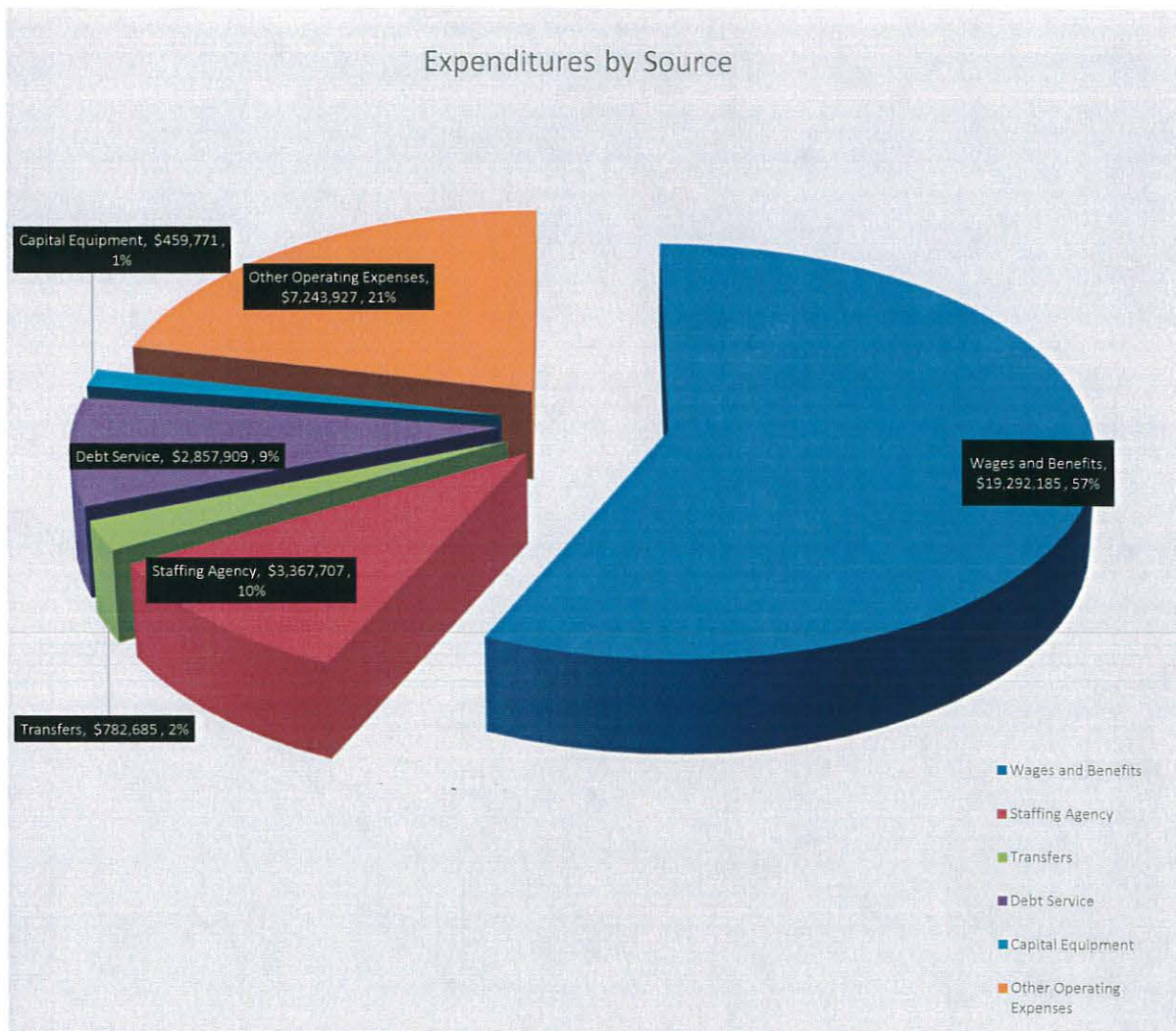
Jackson College
General Fund Revenue - FY 17
For the Nine Months Ended March 31, 2017

\$37,655,680



Jackson College
General Fund Expenditures - FY 17
For the Nine Months Ended March 31, 2017

\$34,004,184



Jackson College
Balance Sheet and Changes in Fund Balance - FY 17
March 31, 2017
Preliminary - Unaudited

	General Fund	Designated Fund	Restricted Fund	Endowment Fund	Debt & Property Fund	Activities Fund	Total
Assets							
Cash	\$ 2,346,221	\$ 4,378,840	\$ 178,678	\$ 9,154	\$ 8,975,766	\$ 11,930	\$ 15,900,589
Certificates of deposit	3,000,000	1,006,794	-	-	-	-	4,006,794
Investments	-	-	-	13,764	-	-	13,764
Accounts receivable	3,807,631	-	-	-	341,582	(2,000)	4,147,213
Inventories	39,542	-	-	-	-	-	39,542
Other assets	534,463	-	-	-	74,674,504	82,871	75,291,838
Total assets	<u>9,727,857</u>	<u>5,385,634</u>	<u>178,678</u>	<u>22,918</u>	<u>83,991,852</u>	<u>92,801</u>	<u>99,399,740</u>
Liabilities and Fund Balance							
Accounts payable	139,834	-	279,582	-	-	84	419,500
Accrued liabilities	3,128,845	-	-	-	39,956,915	-	43,085,760
Deferred liabilities	1,897,933	-	-	-	-	-	1,897,933
Unearned revenue	195,596	-	-	-	-	-	195,596
Other liabilities	13,816	-	500	-	-	-	14,316
Total liabilities	<u>5,376,024</u>	<u>-</u>	<u>280,082</u>	<u>-</u>	<u>39,956,915</u>	<u>84</u>	<u>45,613,105</u>
Fund balance	4,351,833	5,385,634	(101,404)	22,918	44,034,937	92,717	53,786,635
Total liabilities and fund balance	<u>\$ 9,727,857</u>	<u>\$ 5,385,634</u>	<u>\$ 178,678</u>	<u>\$ 22,918</u>	<u>\$ 83,991,852</u>	<u>\$ 92,801</u>	<u>\$ 99,399,740</u>
Beginning fund balance							
Main Campus	\$ 304,281	\$ 685,726	\$ 240,917	\$ 22,665	\$ 37,786,972	\$ 73,511	\$ 39,114,072
Lenawee	1,374,544	4,111,975	-	-	3,046,704	-	8,533,223
Hillsdale	62,594	571,105	-	-	637,324	-	1,271,023
Maher	(1,041,082)	-	-	-	-	-	(1,041,082)
	<u>\$ 700,337</u>	<u>\$ 5,368,806</u>	<u>\$ 240,917</u>	<u>\$ 22,665</u>	<u>\$ 41,471,000</u>	<u>\$ 73,511</u>	<u>\$ 47,877,236</u>
Current year income	37,655,680	16,828	22,329,733	253	5,578,111	161,531	65,742,136
Current year expenses	34,004,184	-	22,672,054	-	3,014,174	142,325	59,832,737
Ending fund balance	<u>\$ 4,351,833</u>	<u>\$ 5,385,634</u>	<u>\$ (101,404)</u>	<u>\$ 22,918</u>	<u>\$ 44,034,937</u>	<u>\$ 92,717</u>	<u>\$ 53,786,635</u>

Jackson College
Balance Sheet
Building and Site Fund - FY 17
March 31, 2017
Preliminary - Unaudited

	Building and Site Fund
Assets	
Cash	\$ 4,375,741
Investments	-
Accounts receivable	266,552
Due from other funds	-
Total assets	4,642,293
Liabilities and Fund Balance	
Accounts payable	-
Other liabilities	-
Total liabilities	-
Fund balance	4,642,293
Total liabilities and fund balance	\$ 4,642,293

Jackson College
Statement of Changes in Fund Balance
Building and Site Fund
For the Nine Months Ended March 31, 2017
Preliminary - Unaudited

	Balance July 1, 2016	Revenue	Expenditures	Balance March 31, 2017
*Major Plant Maint. Fund Balance & Rev. restated based on a prior period adjustment				
Account				
Hillsdale Center	\$ 637,324	\$ -	\$ -	\$ 637,324
Lenawee Center	3,046,704	-	-	3,046,704
Instructional Equipment	111,488	-	9,480	102,008
*Major Plant Maintenance	503,648	2,710,822	2,358,213	856,257
Total	\$ 4,299,164	\$ 2,710,822	\$ 2,367,693	\$ 4,642,293

Jackson College
Cash and Investments by Fund - FY 17
March 31, 2017
Preliminary - Unaudited

	General Fund	Designated Fund	Restricted Fund	Grants Fund	Endowment Fund	Building and Site	Physical Plant	Activities Fund	Total
Cash									
Petty Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,400	\$ 1,400
Cash-Comerica Bank Pooled	570,500	4,378,840	16,737	384,619	9,154	4,365,741	4,600,025	5,306	14,330,922
Cash-Comerica Federal Funds	2,121	-	501,179	3,041	-	-	-	-	506,341
Cash-So Mich National	512,724	-	39,000	-	-	-	-	40	551,764
VISA Account	106,046	-	120	-	-	10,000	-	4,455	120,621
Cash-United Bank	700,251	-	48,731	-	-	-	-	729	749,711
Cash-Federal Stafford	-	-	1,306	-	-	-	-	-	1,306
Cash-Comerica State Wire	4,681	-	-	-	-	-	-	-	4,681
Bond	-	-	-	-	-	-	-	-	-
Cash-Payroll	405,306	-	(1,285,819)	(467,142)	-	-	-	-	(1,347,655)
JC One Card	13,036	-	-	-	-	-	-	-	13,036
Ref Pay	1,726	-	-	-	-	-	-	-	1,726
Athletic Checking	10,807	-	-	-	-	-	-	-	10,807
Cultural Affairs Checking	3,139	-	-	-	-	-	-	-	3,139
MINJTP	-	-	-	936,906	-	-	-	-	936,906
Cash-Huntington Capial Project	-	-	-	-	-	-	-	-	-
Certificates of deposit	3,000,000	1,006,794	-	-	-	-	-	-	4,006,794
Insurance HRA	15,884	-	-	-	-	-	-	-	15,884
	<u>5,346,221</u>	<u>5,385,634</u>	<u>(678,746)</u>	<u>857,424</u>	<u>9,154</u>	<u>4,375,741</u>	<u>4,600,025</u>	<u>11,930</u>	<u>19,907,383</u>
Investments									
Common Stock	-	-	-	-	13,764	-	-	-	13,764
Total cash and investments	<u>\$ 5,346,221</u>	<u>\$ 5,385,634</u>	<u>\$ (678,746)</u>	<u>\$ 857,424</u>	<u>\$ 22,918</u>	<u>\$ 4,375,741</u>	<u>\$ 4,600,025</u>	<u>\$ 11,930</u>	<u>\$ 19,921,147</u>

Jackson College
 Billing Contact Hours
 March 31, 2017
 Preliminary - Unaudited

	Budgeted FY 17	Actual FY 17	Actual Percentage	Actual FY 16	Prior Year Percentage
Semester:					
Fall	52,650	53,527	101.7%	54,368	98.5%
Winter	47,970	50,045	104.3%	49,543	101.0%
Spring	16,380	-	0.0%	16,510	0.0%
Total	117,000	103,572	88.5%	120,421	86.0%

