

REGULAR MEETING OF THE BOARD OF TRUSTEES

Jackson College – Central Campus

Jackson, Michigan

January 13, 2020

The regular meeting of the Board of Trustees of Jackson College was held on Monday, January 13, 2020 at Jackson College's Central Campus, located at 2111 Emmons Road, Jackson, Michigan 49201.

Board Chairman Barnes called the meeting to order at 6:30pm Eastern Standard Time.

Board Members Present: Sam Barnes, Trustee/Chairman; John Crist, Trustee/Vice-Chairman; Matt Heins, Trustee; Philip Hoffman, Trustee and, Sheila Patterson, Trustee/Secretary and Dr. Ed Mathein, Trustee.

Board Member Absent: Donna Lake, Trustee/Treasurer

Others Present: Dr. Daniel J. Phelan, Dr. Kate Thirolf, Jeremy Frew, Darrell Norris, Lee Hampton, Jim Jones, Alana Tuckey, Michael Masters, Kelly Chamber and Sara Perkin.

ADOPTION OF MINUTES

The minutes of the Regular Board Meeting on November 11, 2019 were considered and moved into the record by Chairman Barnes on behalf of the Trustees.

DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest on the agenda noted by Trustees.

OWNERSHIP LINKAGE

Public Comments

There were no public comments.

Trustee Crist provided an update on the Ownership Linkage Committee and shared a draft plan for Board consideration and comment. The Committee will continue to refine the process and schedule with the first community linkage event occurring this calendar year.

GOVERNANCE PROCESS ITEMS FOR DECISION

Board Self-Evaluation

Chairman Barnes led a brief review of the Boards annual self-evaluation and asked for any items to be advanced for discussion at the coming planning session.

Monitoring Report Schedule

President Phelan reviewed the continuing work that he and Chief of Staff Perkin have been having with the Govern for Impact consultant. He presented a proposed monitoring schedule for the Board that would include both Ends and Executive Limitations elements. Following discussion, the Board determined they would move the

Ends monitoring report to August and Treatment of Staff monitoring report to September which would better relate to the cycle of the College's work and activities. **MOTION BY TRUSTEE HEINS** "To approve the monitoring report schedule with the change of Ends to August and Treatment of Staff to September." **MOTION PASSED UNANIMOUSLY.**

Professional Development Opportunities/Priorities

Chairman Barnes provided an overview of a list of current development opportunities and conferences the Board attends and conversation was had around priority and concerns around these events.

Consideration of Spring Planning Session Date

Following discussion it was determined that not all Trustees are able to make the proposed date of April 29th work. Additional dates will be reviewed and shared to determine if consensus is possible. The consultant from Govern for Impact will also be on hand to continue with the Board's work on Policy Governance. No action was taken.

EXECUTIVE LIMITATIONS ITEMS

JPEC Governor Appointments

President Phelan asked for the Board to consider the re-appointments of JPEC Governors Jonathan Williams, Don Cooper and Zoe Wilcox. These terms will be effective immediately and will expire on December 31, 2021. **MOTION BY TRUSTEE CRIST** "to approve the appointments of JPEC Governors Jonathan Williams, Don Cooper and Zoe Wilcox. **MOTION PASSED UNANIMOUSLY. TRUSTEE MATHEIN WAS NOT IN THE ROOM FOR THIS VOTE.**

Consideration of Changes to Asset Protection Policy

President Phelan presented some proposed changes to the Asset Protection Policy for the Board's consideration. **MOTION BY TRUSTEE HEINS** "To approve the Asset Protection Policy as presented." **MOTION PASSED UNANIMOUSLY.**

Wickwire Property Information

President Phelan provided an appraisal information on the Wickwire property. Discussion on the future intentions of the property was held. Trustee Heins commented that he wanted to hear from the Jackson College Foundation about the obligations associated with donations of large gifts and their implications upon future gifts. Chairman Barnes asked that the topic be carried over to a future meeting when all Trustees are present.

INFORMATION REQUESTED BY THE BOARD

FY 2020 Q2 Financial Report

President Phelan provided an overview of the FY 2020 Q2 Financial Report.

Outstanding Award Committees

To be in further alignment with Policy Governance, President Phelan recommended that the Board discontinue involvement with the Outstanding Award Committees due to their

operational nature. The Board agreed and will step back from future involvement with these committees.

Distinguished Service Award

The Board had discussion on potential recipients of the Distinguished Service Award for 2020. A final determination and decision will be taken at the March meeting.

SELF-EVALUATION OF GOVERNANCE PROCESS & BOARD PERFORMANCE AT THIS MEETING

This agenda item provided an opportunity for the Board to reflect on how well Policy Governance principles were incorporated into each meeting. Trustee Crist commented that the Board will continue to need to work together as they work through these changes.

ADJOURN

MOTION BY TRUSTEE HOFFMAN "To adjourn." **MOTION PASSED UNANIMOUSLY.** Meeting adjourned at 7:17PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, January 13, 2020 were approved at the regular meeting of the Board held on March 9 2020.



Secretary



Chairman