The regular meeting of the Board of Trustees of Jackson College was held on Monday, October 12, 2020 electronically on the Zoom video platform.

Chairman Barnes called the meeting to order at 6:30pm Eastern Daylight Savings Time.

Board Members Present: Chairman, Sam Barnes; Vice Chairman, John Crist; Trustee; Matt Heins, Trustee; Donna Lake, Trustee; Philip Hoffman, Secretary, Sheila Patterson and Trustee Dr. Ed Mathein.

Others Present: Dr. Daniel J. Phelan, Cindy Allen, Sara Perkin, Darrell Norris, Lee Hampton, Jeremy Frew, Jason Valente, Alana Tuckey, Kelly Crum, Ashley VanHeest, Monica Bouman, Stephen Young, Clevester Moten, Todd Butler, Kelly Chambers, Randy Bentley, Michael Masters.

ADOPTION OF MINUTES
The minutes of the regular Board meeting of September 14, 2020 were moved into the record, without change, by Chairman Barnes on behalf of the Trustees.

DECLARATION OF CONFLICT OF INTEREST
There were no conflicts of interest expressed by Trustees.

OWNERSHIP LINKAGE
There were no public comments.

BOARD-CEO DELEGATION ITEM
Policy Review: BCD-01 Unity of Control
Policy BCD-01 Unity of Control was presented for review. There were no suggested changes.
MOTION BY TRUSTEE HOFFMAN “To approve policy BCD-01 Unity of Control as presented. ROLL CALL VOTE: TRUSTEES HOFFMAN, PATTERSON, HEINS, LAKE, CRIST, MATHIEN AND BARNES VOTING AYE. MOTION PASSED UNANIMOUSLY.

GOVERNANCE PROCESS ITEMS
Consideration of Fall Planning Session Agenda & Date
Discussion was held to determine a date for the fall planning session and the Board selected November 6, 2020. A draft agenda and topics were reviewed. The Board will continue Policy Governance training with Rose Mercier for part of the session.
MOTION BY TRUSTEE HOFFMAN “To approve November 6, 2020 as the fall planning session date. ROLL CALL VOTE: TRUSTEES HEINS, LAKE, PATTERSON, CRIST, MATHEIN, BARNES AND HOFFMAN VOTING AYE. MOTION PASSED UNANIMOUSLY.
Board Meeting Planning
Dr. Phelan reviewed implications for the upcoming board meeting format, given the recent overturn of the Governor’s authority due to the Michigan Supreme Court ruling. With this new law, virtual meetings can be held through the end of the calendar year. The Board will hold its Fall Planning Session and Regular November Board Meeting virtually. Beginning January 1, 2021, all public meetings will be held in person. He noted that ample space will be provided for proper physical distancing, though it will not be held in the boardroom.

REQUIRED APPROVALS AGENDA
Consideration of Best Practices Resolution
President Phelan presented this year’s Best Practices Resolution for the Boards consideration. The resolution is filed with the State and used for a small portion of the College’s state aid allocation.

MOTION BY TRUSTEE CRIST “To approve the 2020 Best Practices Resolution.”
ROLL CALL VOTE: TRUSTEES HEINS, LAKE, PATTERSON, CRIST, MATHEIN, BARNES AND HOFFMAN VOTING AYE. MOTION PASSED UNANIMOUSLY.

MONITORING CEO PERFORMANCE
President Phelan presented highlights from the EL-08 Treatment of Students monitoring report.

MOTION BY TRUSTEE PATTERSON “To accept the EL-08 Treatment of Students Monitoring Report.” ROLL CALL VOTE: TRUSTEES HEINS, LAKE, PATTERSON, CRIST, MATHEIN, BARNES AND HOFFMAN VOTING AYE. MOTION PASSED UNANIMOUSLY.

INFORMATION REQUESTED BY THE BOARD
Q1 Financial Report
President Phelan provided an overview of the Q1 Financial Report to the Board.

MONITORING BOARD PERFORMANCE
Board Self-Monitoring Worksheet of BCD-01 Unity of Control
This item was carried over to the November meeting.

SELF-EVALUATION OF GOVERNANCE PROCESS & BOARD PERFORMANCE AT THIS MEETING
This agenda item provided an opportunity for the Board discussion to reflect on how well Policy Governance principles were incorporated into each meeting.

ADJOURN
MOTION BY TRUSTEE HOFFMAN “To adjourn.” ROLL CALL VOTE: TRUSTEES CRIST, HEINS, LAKE, HOFFMAN, PATTERSON, MATHIEN AND BARNES VOTING AYE. MOTION PASSED UNANIMOUSLY.
Meeting adjourned at 7:22PM.
The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, October 12, 2020 were approved at the regular meeting of the Board held on November 9, 2020.

_______________________
Secretary

_______________________
Chairman