

APPLICATION for ADMISSION to the Jackson College Nursing Program for

PRACTICAL NURSE CERTIFICATE (PN-C)

AMEFirst Name	MI	Last Name
EVIOUS LAST NAME(S)		
DDRESS		
TY	ZIP BIRTH	H DATE
TUDENT #	HOME/CE	LL PHONE(s)
MAIL ADDRESS Only student's Jackson College e-mail addre	ss will be used)	
PPLIED PREVIOUSLY TO A JACKSON CO	DLLEGE NURSING PROGRAM	Л? Y/NDATEPROGRAM
COMPLETED OR BE EN	NROLLED IN BY THE APPL	ICATION DEADLINE: November 1
♦ BIO 132 or BIO 253 & 254 (Minimum grade of 2.5 required) (See Pg. 3, #5 for Details),	(See Pg.	Kaplan (Kaplan Admission Assessment): 3, #4 for Details) See the JC website Nursing ent for sign up instructions.
(Minimum grade of 2.5 required) (See Pg. 3, #5 for Details), For each criterion listed below, please fill in If completed-indicate grade, if currently	(See Pg. Department an appropriate response: enrolled, or expected enrollme	3, #4 for Details) See the JC website Nursing
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*Applicant must be 18 years of age by program start date and awarded their High School diploma prior to graduation from any Jackson College nursing program.

Application and transcript receipt deadlines: November 1st: ADMISSION IS NOT GUARANTEED

Coursework compl	eted to prepare for future AAS-N/BSN (max 10 points):
BIO 220 □ CEM 131 □ ENG 131 □ ENG 132 □ ENG 249 □ GEO 2 □	GEO 6
<u>Permiss</u>	sion to Contact Student with Jackson College Messages
	is committed to providing the best customer service possible while protecting our students' lary customer service can include friendly reminders and messages.
and/or verbal m	is phone number, I consent to Jackson College leaving messages (voicemail, text messages essages with any person or automated device who answers at this number) with specific ted to Jackson College (course enrollment, appointments, advising, financial aid, payments,
Phone Number _	
Signature	
Name	
Date	

PRACTICAL NURSE - CERTIFICATE (PN-C) PROGRAM

GENERAL INFORMATION:

The Practical Nursing - Certificate (PN-C) program begins in January of every year and concludes in May of the following year. The program consists of integrated lectures, labs, clinicals and simulations conducted in approved clinical education affiliates. The program prepares students to demonstrate competency in providing nursing care in a variety of health care settings and for employment in the field of licensed practical nursing. Candidates who successfully complete the PN-C program are eligible to take the National Council Licensing Exam (NCLEX-PN). Passing the NCLEX-PN is required in order to become licensed as a professional licensed practical nurse (LPN).

PN-CERTIFICATE CURRICULUM OVERVIEW:

Minimum credits: 33

Minimum cumulative GPA: 2.0 Minimum Jackson College credits: 29

Minimum grades: 2.0 in PNC courses. MACRAO agreement: No

PN-CERTIFICATE RELATED REQUIREMENTS: (4 credits)

BIO 132 Human Biology (4 credits)

or

BIO 253 Human Anatomy & Physiology I (4 credits)

and

BIO 254 Human Anatomy & Physiology II (4 credits)

PNC NURSING COURSE REQUIREMENTS: (29 credits)

PNC 130	Medical-Surgical Nursing II (5.5 credits)
PNC 140	Medical-Surgical Nursing III (3 credits)
PNC 150	Maternal/Newborn Concepts (2 credits)
PNC 160	Pediatric Concepts (2 credits)
PNC 170	Entry into Practice (2 credits)
	PNC 140 PNC 150 PNC 160

- Students are encouraged to work closely with their Student Success Navigator when developing a plan of study.
- ♦ All Science classes must be taken within 8 years of application. Withdrawals and repeats also have an 8-year limit.

 BIO 132 or BIO 253 must be completed prior to the application deadline. BIO 254 must be completed prior to the beginning of the program.
- Nursing courses MUST be taken in sequence.
- ♦ The PN-C Program runs over three semesters with class beginning with 1st semester in spring, 2nd semester in the fall, and the 3rd semester in the spring. Dates will follow the college calendar.
- ♦ Students are required to complete an ATI Review as part of the curriculum in order to graduate. The ATI preparation program is part of the 3rd semester coursework, and the cost is included in the course fees of the 3rd semester courses.

The Nursing Department reserves the right to change admission requirements, the curriculum, program requirements and policies at any point in time. Students who remain in good standing will complete requirements in their catalog of entry.

APPLICATION INFORMATION

Students must apply for admission to the PN-C program and must do so by the application deadline.

Admission is Competitive. There Is No Guarantee of Admission Regardless of Completion of Minimum Course Requirements or Point Rubric Total. It is the student's responsibility to understand and adhere to the specific admission criteria. Admission is based on a point system which factors in the GPA of required courses, past educational achievements or certifications, and academic history. In addition, the Kaplan assessment must be taken, and decision scores achieved. Students with the highest points will be admitted based on space availability. The selection process is subject to change.

A Student Success Navigator's signature is required on the application form. The navigator's signature and student's signature on the application indicates that the point system has been explained by the navigator and the student understands the application process. Navigators are available in Student Services and at all Extension Centers. Students may contact Jackson College Advising at 796-8425 or JCAdvising@jccmi.edu for an appointment. Students are required to meet with a navigator prior to beginning required courses and each semester thereafter.

Most of Jackson College's clinical sites are subject to Act 303 of the Public Acts of 2002, amended April 1, 2006, of the State of Michigan which restricts persons with certain criminal convictions from having access to vulnerable populations. Therefore, the agreements that Jackson College has with these organizations require that as a condition of admission, all students will be subject to a fingerprint-based Criminal Background Check, including an FBI check. Some criminal convictions may cause for a student to **NOT** be admitted into any nursing program at Jackson College. The same stipulation also applies after admission. Conviction of an exclusionary crime would result in dismissal from the program. Following graduation, application for licensure may be denied by the State for some convictions. Exclusion periods are based on the nature of the conviction and range from 1 year to permanent. Visit the Michigan Long Term Care Partnership website for more information.

www.miltcpartnership.com/MainSite/W1.aspx

If you have questions about this requirement Jackson College Safety and Security at 517-796-8620 or email SECURITY@jccmi.edu.

In addition, all nursing students must pass a drug screen as a condition of admission into the PN-C program. Students will register and pay for the initial drug screen, fingerprinting, and background check through Viewpoint Screening, an outside vendor. Some clinical settings require periodic or random drug testing. While enrolled in the program, a student may be asked to submit to a drug test if there is reason to believe the student is under the influence of alcohol or other drugs.

If there is evidence that a student is under the influence of alcohol or other drugs while in the classroom or during clinical assignment, the nursing student will be:

- Removed from the classroom or clinical area immediately.
- ♦ Subject to drug & alcohol testing.
- Experience disciplinary action up to and including dismissal from the program.

Following graduation, applicants for nursing licensure will be subjected to another criminal background check and will be asked about substance use.

♦ Students bear the cost of any Drug Screen

APPLICATION PROCEDURE - BE SURE TO COMPLETE ALL THE STEPS

- 1) Meet with a Student Success Navigator. Submit your completed Jackson College admission application either online or mail and indicate 'Practical Nursing-Certificate' (PN-C) as the Jackson College program of study. It is important the program major is coded properly in the college computer system. Applicants must be a high school graduate or have high school equivalency such as a G.E.D.
- 2) As directed by the navigator, complete Jackson College course placement assessments in writing, reading and math. Utilize the results to register for the appropriate classes. Discuss with the navigator the sequence of courses to select. Students with limited or no prior science studies may need to take additional courses to prepare for the required science pre-requisite courses. Be advised, students without withdrawals, repeats or course failures are more likely to be selected for entry into the nursing program. Students must complete BIO 132 or BIO 253 prior to the application deadline. Points will be calculated for either BIO 132 or BIO 253 and BIO 254, not for both.
- 3) Send official transcripts from <u>ALL</u> colleges previously attended to Registration & Records Office.
 - ♦ Applicants: Transcripts are due by November 1st

To better serve students, Jackson College utilizes the National Student Clearinghouse for transcript requests. Complete the entire process online and track the status of your order. You need an email account and a valid major credit or debit card for the fee. Click below to get started.

https://tsorder.studentclearinghouse.org/school/select?_afrRedirect=2199293552451914

It is the student's responsibility to confirm that transcripts have arrived.

IF TRANSCRIPTS ARE NOT ON FILE BY THE APPLICATION DUE DATE THE APPLICATION WILL BE INVALID

- 4) After successfully completing all foundational coursework, take the standardized Kaplan Admissions Assessment Test before the application deadline. Students must achieve a minimum 52.00% or higher composite score to be eligible for an additional 30 points in their overall cumulative admissions score. Applicants scoring under 52% may still be eligible to apply. The Kaplan must be completed by November 1st for Spring Application. Only two attempts will be allowed to obtain the decision scores, with a mandated 30-day remediation period between attempts. (See complete Kaplan policy on the Jackson College Nursing website)
- 5) Satisfactorily complete the remaining prerequisite courses: BIO 254 (*2.5 or higher)
- 6) After your Student Success Navigator has signed the secondary PN-C Application, (top sheet of this information packet), he/she will electronically submit it to the Nursing Coordinators Office. The student and the navigator will receive an email (Jackson College email only) acknowledging receipt of the application.
- 7) **Application Deadline:** November 1 for Spring Semester.
- 8) Meet Technical Standards for Admission to the Nursing Program. (See end of the application)

Guaranteed Seats for PN-C Programs

Jackson College Medical Assistant Certificate Program Graduates:

- 1) Jackson College PN-C Program will hold 10 seats per admission cycle for students who have completed the Jackson College Medical Assistant Certificate Program for those students who meet the following criteria:
 - a) Complete the following within one year of graduation from the MA Program.
 - b) Students will need to indicate on the application and tell the navigator who will confirm they have completed the Jackson College MA Program.
 - c) Meet minimum pre-requisite course requirements PN-C Program must earn a minimum of a 2.5 in either BIO 132 or BIO 253 & BIO 254
 - d) Achieve a 52% or higher on the Kaplan Entrance Exam is required for PN-C Program.
 - e) If all 10 seats fill and there are more than 10 qualified applicants' acceptance into the PN-C program will be based on the following criteria:
 - a) Highest Kaplan score on the first attempt
 - b) Highest general education GPA from Area I on the application
 - c) No withdrawals, repeats or grades less than 2.5 in required program courses
 - f) Those not offered a seat will be placed in the general application pool with points for the admission cycle.

Jackson College Apprenticeship Program

- 1) Jackson College PN-C Program will hold 5 seats per admission cycle for students who have been selected by their employer and who meet the following criteria:
 - a) Students will need to indicate on the application and tell the navigator who will confirm they have been qualified for the program by their employer.
 - b) Meet minimum pre-requisite course requirements for the PN-C Program must earn a minimum of a 2.5 in either BIO 132 or BIO 253 & BIO 254.
 - c) Achieve a 52% or higher on the Kaplan Entrance Exam.
 - d) If all 5 seats fill and there are more than 5 qualified applicants' acceptance into the PN-C program will be based on the following criteria:
 - a) Highest Kaplan score on the first attempt
 - b) Highest general education GPA from Area I on the application
 - c) No withdrawals, repeats or grades less than 2.5 in required program courses
 - e) Those not offered a seat will be placed in the general application pool with points for the admission cycle.
 - f) Students accepted in the apprenticeship track will complete all program courses and requirements.

ACCEPTANCE PROCESS

- 1) The order of acceptance of qualified applicants will be based on submitting a secondary application to the PN-C Nursing Program. Priority is given to applicants who have completed their prerequisites and have submitted their application and paperwork within the published timelines.
- 2) If there are fewer spaces available than the number of qualified applicants, or tie for the last remaining seat in the program, acceptance into the PN-C program will be based on the following criteria:
 - a) Highest Kaplan score or the first attempt
 - b) Highest general education GPA from Area I on the point scale
- 3) If an applicant is not offered a seat and wants to be considered in the next application cycle, the student must submit a new Secondary Application.

- 4) Applicants will be notified of acceptance or denial. If a student who has been accepted into the program does not achieve the required grades in pre-requisite courses in the semester prior to admission, the student will be denied admission and will need to reapply following successful completion of the courses.
- 5) Once admitted, if a student chooses not to accept a seat in the program for that semester, he/she will need to reapply for the next application cycle and compete with the candidates for that admission cohort.
- 6) Upon acceptance into the PN-C program, an applicant must register with Viewpoint Screening to ensure compliance with immunizations, fingerprinting, drug screen, background check and CPR certification.
 - ➤ Upload to Viewpoint Screening your "Professional Level" CPR Certification. The course that meets this criterion is offered by the American Heart Association (CPR for the Health Care Provider). Only American Heart Association certification will be accepted.
 - ➤ The JC Emergency Medical Services (EMS) Department offers CPR courses throughout the year. You may contact the Allied Health Office at 517-768-7007 to register or register online at: http://www.bookwhen.com/jcemsaha

Students may not attend clinical if their health data and CPR certification are not continuously up to date. Failure to attend clinical may result in course failures and/or program dismissal.

- 7) If a student has a change in any demographic information (name, address, telephone number) from the information submitted on their application, he/she must inform the Nursing Coordinator's Office and Student Services in writing.
- 8) The Nursing Department sends all electronic correspondence to students via their Jackson College student e-mail accounts. No personal e-mail addresses will be used.

POINT SELECTION - PN-C NURSING

The selection process will be based on the following point system. Only courses that have been completed and a grade awarded on the official transcript at the time of the application deadline will be considered in the point calculation.

Area I – Pre-Requisite Course Grades

1) Completion of BIO 132 (2.5 Required)

		First Attempt	Second Attempt
•	With a grade of 3.0 to 3.49	5 points	2.5 points
♦	With a grade of 3.5 to 4.0	10 points	5 points

2) Completion of BIO 253 (2.5 Required) Human Anatomy and Physiology I:

		<u>First Attempt</u>	Second Attempt
•	With a grade of 3.0 to 3.49	5 points	2.5 points
♦	With a grade of 3.5 to 4.0	10 points	5 points

3) Completion of BIO 254 (2.5 Required) Human Anatomy and Physiology II:

		<u>First Attempt</u>	Second Attempt
•	With a grade of 3.0 to 3.49	5 points	2.5 points
♦	With a grade of 3.5 to 4.0	10 points	5 points

Section Total: _____

Note: Points will be awarded for only one option (either BIO 132 or BIO 253 & BIO 254 – not all three). Grade point average of the specific prerequisite course required for the PN Program (BIO 132 or BIO 253/254)

	Grade	Credits		Points Earned	Credits Earned	
BIO 253 (2.5 req.)	X	4	=			
BIO 254 (2.5 req.)	X	4	=			
BIO 132 (2.5 req.)	X	4	=			

• 2.50 - 2.74 0 points

• 2.75 - 2.99 1 point

• 3.00 - 3.24 5 points

• 3.25 - 3.49 = 10 points

• $3.50 - 3.74 \ 15 \ points$

• 3.75 - 4.00 20 points

Area I Total Points _____

Area II – Additional Educational Preparation or Certification (*NOTE*: Maximum points allowed from Area II = 15)

4) Additional specific coursework preparing for future AAS-N/BSN (BIO 220, NRS 145, CEM 131, COM 250, GEO #2 & #6, ENG 131, ENG 132, ENG 249, PSY 130, HIS 131 or HIS 132, MAT 133)

	<u>Credits</u>		<u>Credit</u>	
BIO 220	4 =	ENG 131	3 =	
NRS 145	3 =	ENG 132	3 =	
CEM 131	4 =	ENG 249	3 =	
GEO 2	3 =	PSY 130	3 =	
HIS 131	3 =	HIS 132	3 =	
GEO 6	3 =	SOC 231	3 =	
MAT 133	4 =			

- 1-5 credits 2 point
- 6 8 credits 5 points
- ♦ > 9 credits 10 points

Coursework points

5) Current Certification or Licensure in a Health Occupation

5 points	

Area III – Kaplan Admission Test

- 6) Scores are a direct percentage of the points available, i.e., if a student scored 90.43% overall (cumulative) on the Kaplan Admission Test, they received 90.43% x 30 (available points) = 27.12 points. Points are not rounded and are cut off at the second decimal point (27.129 = 27.12).
 - ♦ The overall (cumulative) test score is the only score considered. Scores under 52% receive zero points. Applicants scoring under 52% may still be eligible to apply.

K	aplan Admission Test	Overall (cumulative) Score	e
I	f 51.99% or lower: 0 p	oints are received for the K	Kaplan Admission Test
If 52%	or higher:	% x 30 = Total Points	(30 points possible)
Area I noints	+ Area II noints	+ Area III noints	= Total noints

Note: There Is No Guarantee of Admission Regardless of Completion of Minimum Course Requirements or Point Rubric Total. Admission is Competitive.

Maximum Total Points = 85

TECHNICAL STANDARDS FOR ADMISSION NURSING DEPARTMENT JACKSON COLLEGE

Nursing (NRS/PNC) Programs define technical standards and essential functions to ensure students possess the

necessary abilities to fully engage in and succeed in all aspects of their respective programs. Student in the Nursing Programs are expected to meet the technical standards and essential functions outlined below, with or without reasonable accommodation. If an applicant or current student is unable to meet these standards, with or without reasonable accommodations, they may be denied admission or removed from the program.

The technical standards and essential functions described here represent the reasonable expectations for students in the Nursing Programs to perform common nursing skills. Nursing students must demonstrate the knowledge, skills, and attitudes required to practice safe and effective nursing care and function in a range of classroom, laboratory, and clinical environments while mastering the essential competencies of nursing. These standards apply to both admission and continued participation in the program.

The goal is to prevent aggravating an existing condition or jeopardizing the students, classmates, or client's safety or well-being. If at any point there are concerns regarding a health problem or disability, Jackson College reserves the right to require a medical release or physical examination. Students are responsible for the cost associated with the examination. Students are responsible for contacting instructors regarding concerns or risks related to their own healthcare needs.

Technical Standards & Essential Functions Acknowledgment

Students who require accommodations to meet the technical standards are encouraged to disclose their needs as early as possible. To ensure appropriate support planning, students should communicate their accommodation requests before accepting program placement. Reasonable accommodations are available to support student success, and early disclosure helps facilitate access to necessary resources.

Reasonable accommodations are provided for students with documented disabilities in accordance with the Americans with Disabilities Act. Students must be able to meet the technical standards for the profession with or without reasonable accommodations. If, after an interactive process, no reasonable accommodation can be identified that enables the student to meet these standards without fundamentally altering the program, admission or continuation in the program may not be possible

Students accepted into the AAS-N / PN-C at Jackson College must acknowledge and demonstrate the ability to meet the Technical Standards and Essential Functions outlined in this document. Technical Standards and Essential Functions Required to Successfully Complete an Associate in Applied Science Degree in AAS-N / PN-C.

Applicants must read each technical standard and initial that to the best of their knowledge, they are able to meet the technical standards.

TECHNICAL STANDARD	EXAMPLES OF NURSING TECHNICAL STANDARDS AND ESSENTIAL
AND ESSENTIAL	FUCTIONS
FUNCTION DEFINITION	

Sensory

Ability to actively engage in all demonstrations, lab exercises, and clinical experiences within the Nursing programs, and to assess and understand the condition of assigned clients for examination, diagnosis, and treatment. This typically requires effective use of visual, auditory, and tactile senses.

Recognize, interpret, and respond to facial expressions, body language, and monitor client's physical and mental status during the clinical rotation.

Hear soft or muffled voices under personal protective equipment (PPE).

Vision is sufficient to distinguish shades of gray, color, to observe client's skin color, measuring exact amounts of parenteral medications and diagnostic real-time diagnostic images and monitors.

Use vision, hearing, smell, and touch to detect changes in client condition and needs.

Monitor vital signs and client physical responses.

Quickly respond to verbal instructions, client needs, alarms, and codes.

Vision is sufficient to read and accurately complete reports, charts, and monitors.

Use touchscreens and keyboards for data entry and regulating equipment.

Student's Initials

Communication

Ability to communicate effectively in English through verbal, non-verbal, and written means with faculty, peers, clients, families, and all members of the healthcare team.

Gathers relevant client data, responds to questions, interprets provider orders, and communicates assessment findings to the healthcare team in both verbal and written formats.

Effectively elicits and transmits information to clients, families, staff, peers, instructors, and other healthcare team members.

Able to receive, comprehend, write, and interpret verbal and written communication in both academic and clinical settings.

Speech clear enough to be understood by faculty, clinical staff, and clients/families with the ability to comprehend the communication of others.

Student's Initials

Motor

Adequate motor skills to perform actions necessary for safe, effective care and emergency treatment. Stamina and trunk strength to push and pull, bend and stoop routinely.

Static and dynamic strength sufficient to lift some clients, move heavy equipment on wheels (up to approximately 500 lbs.), and move and position clients in wheelchairs, beds, and stretchers.

The ability to exert muscle force repeatedly or continuously over time (including walking, standing or being upright continuously for 8-12 hours).

Sufficient muscle strength, lower back and knee stability to lift clients in a safe manner, physically assisting clients, moving beds, and equipment.

Able to stoop when necessary.

Ensures proper and safe client positioning, and movement of equipment in all settings. Full use of arms, legs, and back (arm-hand steadiness, control precision, dynamic flexibility, extent flexibility, finger dexterity, quickly move arms and legs). **Student's Initials** Intellectual Collect and assess relevant client data to determine its significance for safe and Ability to gather, effective care. Ability to measure, calculate reason, analyze, evaluate, and interpret, and integrate synthesize information and observations. information to make Possess sufficient psychological stability and knowledge of techniques and informed decisions. resources to respond appropriately and efficiently in emergent situations, minimizing potential dangers related to the client or environment. Read, comprehend, retain, and apply relevant information from textbooks, medical records, and professional literature. Use professional judgment to modify the protocol as needed based on the client's condition. Demonstrate the ability to recognize and respond appropriately in emergency situations. Successful completion of the clinical and didactic components of the program requires the ability to learn technical, medical, and pathophysiological information. Apply acquired knowledge to new situations and problem-solving scenarios. Demonstrate effective clinical decision-making to perform safe and effective nursing care in all clinical settings within required time frames, while adhering to the American Nurses Association (ANA) Code of Ethics for Nurses. Accurately measure, calculate, reason, analyze, and synthesize data during required for safe and effective nursing care. Organize and execute each step of nursing procedures in the correct sequence maintaining sterile fields if required. Notify the healthcare team if emergency care is required based on assessment findings and the client's condition. Determine whether contraindications, inadequate client preparation, or the client's physical or mental condition may affect their ability to tolerate medications or procedures. Student's Initials **Behavioral and Social** Manage fast paced and demanding didactic and clinical schedules, meeting **Attributes** deadlines while performing nursing care in high-pressure environments,

including during emergency situations.

Demonstrate the

emotional health and stability necessary to fully utilize intellectual capabilities, exercise sound judgment, promptly complete all academic and client care responsibilities. Foster mature, empathetic, and effective relationships with clients and other healthcare team members. Exhibit the ability to manage demanding

workloads, perform effectively under stress, and adapt to evolving environments.

Show flexibility and thrive amid the uncertainties present in clinical settings with

clients.
Embody compassion,
integrity, a genuine
concern for others, and
strong motivation.
Demonstrate professional
behaviors and maintain a
robust work ethic.

Complete daily tasks, client assessment, client teaching, medication administration, and nursing procedures within the allotted time frames while adhering to the ANA Code of Ethics.

Utilize feedback, self-assessment, and performance critiques to continually improve nursing knowledge, skills, and attitudes.

Maintain sufficient psychological stability and knowledge of techniques and resources to respond efficiently and appropriately in emergent situations, minimizing potential risks to both the client and the environment.

Stay focused and on task during instruction and the performance of procedures, even under stressful conditions, using sound judgment and adapting to rapidly changing or unpredictable circumstances.

Exhibit integrity, compassion, interpersonal skills, and a genuine interest in learning and professional development.

Balance personal responsibilities to maintain full focus on didactic and clinical course requirements, ensuring the client remains the priority in all settings.

Possess speech that is clear and intelligible to others, and the ability to comprehend communication from clients, families, and healthcare professionals.

Effectively communicate with clients, families, and other healthcare team members.

Collaborate with classmates to enhance professional qualities and technical skills.

Students must be able to receive, value, and modify behavior through constructive criticism.

Maintain a stable and professional demeanor in all settings and with all individuals, effectively managing emotional responses to evaluations and feedback.

Adhere to the ANA Code of Ethics.

Student's Initials	dent's Initials
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You must be able to perform each of these skills with or without accommodation. If you require an accommodation due to a disability, it is your responsibility to provide documentation and formally request the accommodation. While the college will make every effort to meet reasonable accommodation requests, approval is not guaranteed.

Accommodation Policy

- You must be able to perform each of these tasks with or without reasonable accommodations.
- If you require an accommodation due to a disability, it is your responsibility to provide appropriate documentation and formally request the accommodation through the Center for Student Success.
- Jackson College is committed to ensuring equal access to its programs and services for qualified students with disabilities and will make every effort to provide reasonable accommodations in accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act.
- Students needing accommodations should contact the Center for Student Success as early as possible to begin the interactive process of documenting eligibility and appropriate accommodations.
- AAS-N / PN-C students with disabilities are expected to meet all essential functions of the program with or without reasonable accommodations.
- While the AAS-N / PN-C program strives to assist students requiring accommodations, the Program Director, faculty, and affiliated clinical facilities may review accommodation request to ensure they do not fundamentally alter course objectives, essential competencies or clinical requirements. Jackson College is dedicated to ensuring that qualified students with disabilities have equal access to its programs and services through reasonable accommodations. Students wishing to request accommodations are encouraged to contact the Center for Student Success to begin the process of documenting their disability and determining eligibility for services.

Nursing students with disabilities are expected to fulfill all essential functions of the program with or without reasonable accommodation.

Although Nursing programs strive to assist students requiring accommodations, it is important to note that Program Director, faculty, and/or clinical facility reserve the right to challenge accommodation requests if they believe the student is not qualified or if the accommodation would fundamentally alter the course objectives or competencies.

Student Signature: _			
Date:			

APPLICATION DEADLINE: November 1 for Spring semester