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| **Program/Discipline Learning Outcomes****Draft file May 2018****to be continued with all ACC faculty (adjuncts) and program advisory board during 18SP** |
| **Academic Year: 2018-2019** |
| **Program/Discipline: Accounting CERT** |
| **PROGRAM/DISCIPLINE CONTACT** |
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| **Learning Outcome:****(Successful students will be able to)** | **Course(s) in which the assessment will be performed** | **Semesters the outcome will be assessed** | **Assessment tools used for learning outcome** |
| 1 | Understand account types and classifications | ACC 231  | Fall, Winter, Summer | Course project |
| 2 | Analyze transactions and document in journal entry form including the appropriate effect on each account  | ACC 231 | Fall, Winter, Summer | Course project |
| 3 | Analyze and complete the month-end process including adjusting and closing entries | ACC 231 | Fall, Winter, Summer | Course project |
| 4 | Prepare financial statements including Income Statement, Statement of Equity and Balance Sheet | ACC 231 | Fall, Winter, Summer | Course project |
| 5 | Demonstrate mastery of Excel in completing journal entries, ledger account summaries and financial statements | ACC 231 | Fall, Winter, Summer | Course project |