Student Planning Part 1

Welcome to student planning at Jackson College. Student planning is a new tool that will allow students to easily track their progress towards degree completion, create an academic plan and register for courses. Student planning also gives students the ability to receive online academic advising. Your login to student planning with the same username and password for your eServices, JetNet and your Jackson College email. Once you log in click on the student planning tab. From here you can view your progress towards your program of study. Click on "go to my progress" This is your degree audit. This degree audit will tell you which classes you need to take to complete your program. This is based on the program of study we have listed in our system for you. If this is not correct or if you would like to investigate a different program click on view a new program or select a different degree. In scanning your degree audit you'll see that some program requirements may be completed and others may be planned, in progress or not started. Classes in progress are those you are in this current semester. Courses not started are ones that you need to take. To add a course to your plan click on one of your not started courses that you'd like to take. Here you will see a course description for that class and an option to add that course to your plan. Select add course to plan and choose the term or semester when you want to take it. Once the course is added click on my progress and go back to your degree audit. From there you can add more courses to your plan that you want to take. Once you have your courses planned click on plan and schedule. From there select the advising tab. You will need to send your plan to your student success navigator for his or her review. You can compose a note to your navigator then request a review. This will send a notification to your navigator that your plan is ready for approval.

Student Planning Part 2

Welcome to student planning tutorial part 2, registering for classes. Once your student success navigator approves your plan you will be able to register for the courses you selected. Log in to student planning and click on "go to plan" and schedule. Under the schedule tab you will see the courses on your plan that your navigator approved you to take. Click on view other sections to see the days and times those classes are offered. You can use the filter sections option to narrow the search results. You will be able to scroll through each section in the highlighted calendar will help you see what sections work well together. Pick a section that is offered at a time that works well for your schedule. Choose add section to schedule. Once you have your sections selected you can register for your courses by selecting register now in the upper right corner. You have now registered for your courses.